



TOWNSHIP OF GUELPH/ERAMOSIA 2025 BUDGET

Adopted: Monday, January 13, 2025

By-law Number 03/2025

TOWNSHIP OF GUELPH/ERAMOSIA
2025 Summary Statement of
Revenue and Expenditures

Revenue	2024	2025 Proposed	Year Over Year Change
General Administration	\$ 1,263,126	\$ 1,471,691	\$ 208,565
Protection to Persons & Property	\$ 908,414	\$ 764,076	\$ (144,338)
Transportation	\$ 3,567,887	\$ 4,716,135	\$ 1,148,248
Environmental Services	\$ 4,972,288	\$ 5,868,267	\$ 895,979
Parks & Recreation	\$ 1,310,559	\$ 1,805,080	\$ 494,521
Planning	\$ 55,853	\$ 120,853	\$ 65,000
Cemetery	\$ 36,715	\$ 37,500	
Total Revenue	\$ 12,114,842	\$ 14,783,602	\$ 2,668,760
Expenditures			
General Administration	\$ 2,188,097	\$ 2,457,064	\$ 268,967
Protection to Persons & Property	\$ 2,881,244	\$ 2,849,399	\$ (31,845)
Transportation	\$ 7,235,936	\$ 8,485,414	\$ 1,249,478
Environmental Services	\$ 4,972,288	\$ 5,868,267	\$ 895,979
Parks & Recreation	\$ 3,003,610	\$ 3,544,524	\$ 540,914
Planning	\$ 201,451	\$ 267,113	\$ 65,662
Cemetery	\$ 36,715	\$ 37,500	
Total Expenditures	\$ 20,519,341	\$ 23,509,281	\$ 2,989,940
Costs To Be Funded Through Taxation	\$ 8,404,499	\$ 8,725,679	\$ 321,180
Report Total Revenue	\$ 12,114,842	\$ 14,783,602	\$ 2,668,760
Report Total Expenditure	\$ 20,519,341	\$ 23,509,281	\$ 2,989,940
Costs To Be Funded Through Taxation	\$ 8,404,499	\$ 8,725,679	\$ 321,180
Revenue From Growth Related Assessment	\$ -	\$ 90,838	\$ 90,838
	\$ 8,404,499	\$ 8,634,841	\$ 230,342
Infrastructure Renewal	\$ 330,000	\$ 431,000	\$ 101,000
Total Programs To Be Funded Through Taxation	\$ 8,734,499	\$ 9,065,841	\$ 331,342
Percent Increase in Programs to be Funded Through Taxation			3.79%

TOWNSHIP OF GUELPH/ERAMOSIA 2025 Budget Change Summary

All Departments	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 4,587,126	\$ 4,929,138	\$ 342,012
Taxation - Other	\$ 220,294	\$ 231,844	\$ 11,550
Penalty & Interest	\$ 584,043	\$ 591,150	\$ 7,107
Other (Misc.)	\$ 298,808	\$ 939,120	\$ 640,312
Grants	\$ 1,729,737	\$ 1,725,635	\$ (4,102)
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 3,644,763	\$ 5,538,292	\$ 1,893,529
Transfer From Development Charges	\$ 1,050,071	\$ 828,423	\$ (221,648)
Total Revenue	\$ 12,114,842	\$ 14,783,602	\$ 2,668,760
Expenditures			
Operating Costs	\$ 5,626,353	\$ 5,915,329	\$ 288,976
Debt Charges (Principal and Interest)	\$ 459,345	\$ 457,415	\$ (1,930)
Salaries and Benefits	\$ 6,265,211	\$ 6,476,237	\$ 211,026
Transfers To Reserves	\$ 3,804,432	\$ 3,838,800	\$ 34,368
Total Operating Expenditures	\$ 16,155,341	\$ 16,687,781	\$ 532,440
Total Capital Expenditures	\$ 4,364,000	\$ 6,821,500	\$ 2,457,500
Total Expenditures	\$ 20,519,341	\$ 23,509,281	\$ 2,989,940
Net Revenue Less Expenditures	\$ 8,404,499	\$ 8,725,679	\$ 321,180
Revenue From Growth Related Assessment	\$ -	\$ 90,838	\$ 90,838
	\$ 8,404,499	\$ 8,634,841	\$ 230,342
Infrastructure Renewal	\$ 330,000	\$ 431,000	\$ 101,000
Total Programs To Be Funded Through Taxation	\$ 8,734,499	\$ 9,065,841	\$ 331,342
Percent Increase in Programs to be Funded Through Taxation			3.79%

DEPARTMENT: General Government

CORE SERVICES:

Township Council:

As the governing body of the Township, it is the role of Council to:

- Carry out the duties of Council mandated by relevant legislation
- Represent the public and consider the well-being and interests of the municipality
- Maintain the financial integrity of the municipality
- Ensure accountability and transparency of the operations of the municipality
- Determine the services to be provided by the municipality

CAO/Human Resources:

The CAO is responsible for the general management of the municipality, including:

- Implementing strategic directions as approved by Council
- General management of the operations of the Township
- Management of Human Resources
- Management of Economic Development

Legislative Services (Clerk):

The role of the Director of Legislative Services (Clerk) includes:

- Fulfillment of the statutory responsibilities as set out in the *Ontario Municipal Act* and other provincial legislation
- Preparation of Council agendas, minutes, and by-laws
- Corporate records management
- Corporate communications including website maintenance
- Fulfillment of statutory responsibilities as set out in the *Municipal Elections Act*
- Management of by-law enforcement, licensing and permits
- Management of planning, building, and land development

Treasury/Finance:

The Finance Department is responsible for the management of the financial resources of the Township, including:

- Fulfillment of the statutory responsibilities as set out in the *Ontario Municipal Act* and other provincial legislation
- Providing advice and recommendations to Council on all financial matters affecting the Township
- Corporate financial and procurement policies

- Financial services including:
 - development of the annual budget
 - financial management, accounting, and reporting
 - property tax billing and collection
 - assessment base management
 - cash and investment management
 - asset management and reporting
 - corporate payroll
 - annual audit

BUDGET HIGHLIGHTS:

CAPITAL PROJECTS:

- Phase Two of the Asset Management Plan update for all core and non-core assets to meet the 2024 regulation deadline. Prepare for the 2025 deadline to establish proposed levels of service and a strategy to meet and fund those levels of service
- IT upgrades as recommended by the Township's IT service provider, including the migration of data to a cloud-based application, eliminating the need for physical, inhouse servers and reducing cyber security risks and possible loss of data through physical catastrophic damage
- Building life cycle and maintenance upgrades at the Municipal Office, as identified in the 2024 building condition assessment, including HVAC upgrades on the west elevation outdoor condenser to improve heating and cooling temperature fluctuations

**TOWNSHIP OF GUELPH/ERAMOSIA
2025 Budget Change Summary**

General Government	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 19,735.00	\$ 19,600.00	\$ (135.00)
Taxation - Other	\$ 120,241.00	\$ 120,241.00	\$ -
Penalty & Interest	\$ 562,650.00	\$ 567,450.00	\$ 4,800.00
Other (Misc.)	\$ 7,500.00	\$ 7,500.00	\$ -
Grants	\$ 453,000.00	\$ 544,400.00	\$ 91,400.00
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 100,000.00	\$ 212,500.00	\$ 112,500.00
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 1,263,126.00	\$ 1,471,691.00	\$ 208,565.00
Expenditures			
Operating Costs	\$ 515,027.00	\$ 562,667.00	\$ 47,640.00
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 1,489,670.00	\$ 1,566,897.00	\$ 77,227.00
Transfers To Reserves	\$ 83,400.00	\$ 115,000.00	\$ 31,600.00
Total Expenditures	\$ 2,088,097.00	\$ 2,244,564.00	\$ 156,467.00
Capital Expenditures	\$ 100,000.00	\$ 212,500.00	\$ 112,500.00
Total Operating and Capital Expenditures	\$ 2,188,097.00	\$ 2,457,064.00	\$ 268,967.00
Net Revenue Less Expenditures	\$ 924,971.00	\$ 985,373.00	\$ 60,402.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
1101 Council					
Revenue					
01-1101-3900	Transfer From Reserves	0.00	-15,000.00		
Total Revenue		0.00	-15,000.00		
Expense					
01-1101-4005	Advertising	1,500.00	991.91	1,500.00	1,500.00
01-1101-4035	Communications	0.00	0.00		
01-1101-4060	Donations	25,000.00	40,050.00	25,500.00	25,500.00
01-1101-4090	Fees - Legal	500.00	833.41	900.00	900.00
01-1101-4100	Fees - Professional Other	2,500.00	0.00	2,500.00	2,500.00
01-1101-4235	Mileage	3,000.00	3,842.78	3,000.00	3,000.00
01-1101-4350	Salaries and Wages	160,475.00	157,733.86	163,045.00	163,045.00
01-1101-4355	Salaries Benefits	11,000.00	10,946.48	11,200.00	11,200.00
01-1101-4405	Seminars and Training	13,000.00	19,517.34	20,000.00	20,000.00
01-1101-4430	Supplies and Services	11,000.00	8,760.47	11,000.00	11,000.00
Total Expense		227,975.00	242,676.25	238,645.00	238,645.00
Total 1101 Council		227,975.00	227,676.25	238,645.00	238,645.00
1201 Administration					
Revenue					
01-1201-3010	Tax Rev - Supplementary Billing	-80,000.00	-857,140.10	-80,000.00	-80,000.00
01-1201-3040	Penalty and Interest	-287,650.00	-363,046.96	-292,450.00	-292,450.00
01-1201-3050	GIL - Hydro	-4,000.00	-4,710.95	-4,000.00	-4,000.00
01-1201-3052	GIL - Canada Post	-4,800.00	-8,403.50	-4,800.00	-4,800.00
01-1201-3056	GIL - Ontario Other	-21,200.00	-39,594.72	-21,200.00	-21,200.00
01-1201-3058	GIL - Railway	-8,141.00	-19,373.81	-8,141.00	-8,141.00
01-1201-3060	GIL - City of Guelph	-2,100.00	-3,829.45	-2,100.00	-2,100.00
01-1201-3100	OMPF Funding	-453,000.00	-453,000.00	-534,400.00	-534,400.00
01-1201-3105	Tax Certificates	-6,885.00	-7,530.00	-6,500.00	-6,500.00
01-1201-3110	Interest Income	-275,000.00	-773,419.46	-275,000.00	-275,000.00
01-1201-3111	Unrealized (Gain) Loss on Inves	0.00	0.00		
01-1201-3115	Inquiry Letters	-4,000.00	-2,755.00	-4,000.00	-4,000.00
01-1201-3120	Administration Charges	-8,500.00	-17,954.91	-8,500.00	-8,500.00
01-1201-3125	Miscellaneous Revenue	-7,500.00	-2,933.92	-7,500.00	-7,500.00
01-1201-3140	Burial Permit Fees	-100.00	0.00	-100.00	-100.00
01-1201-3150	Grants	0.00	0.00	-10,000.00	-10,000.00
01-1201-3175	Lottery Licenses	-250.00	-307.47	-500.00	-500.00
01-1201-3900	Transfer from Reserves	-100,000.00	0.00	-212,500.00	-212,500.00
01-1201-3920	Transfer From Development Ch	0.00	0.00		
01-1201-3990	Gain on Disposal of Tangible C:	0.00	0.00		
Total Revenue		-1,263,126.00	-2,554,000.25	-1,471,691.00	-1,471,691.00
Expense					
01-1201-4005	Advertising	4,000.00	8,530.37	4,000.00	4,000.00
01-1201-4010	Bank Charges and Interest	8,500.00	8,463.78	9,000.00	9,000.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-1201-4030	Cleaning	16,500.00	13,737.60	17,500.00	17,500.00
01-1201-4035	Communications	16,000.00	21,038.70	16,000.00	16,000.00
01-1201-4040	Computer Support	136,000.00	135,878.71	158,500.00	158,500.00
01-1201-4045	Debenture Payments	0.00	0.00		
01-1201-4075	Fees - Audit	30,000.00	36,124.80	35,000.00	35,000.00
01-1201-4090	Fees - Legal	15,000.00	7,992.61	15,000.00	15,000.00
01-1201-4100	Fees - Professional - Other	20,000.00	43,710.40	30,000.00	30,000.00
01-1201-4145	Health & Safety	4,500.00	1,528.13	4,500.00	4,500.00
01-1201-4150	Heating	3,950.00	2,784.51	4,000.00	4,000.00
01-1201-4160	Hydro	13,720.00	11,339.08	15,000.00	15,000.00
01-1201-4165	Insurance	93,353.00	93,353.44	97,902.00	97,902.00
01-1201-4220	Memberships and Dues	11,000.00	10,723.02	12,000.00	12,000.00
01-1201-4235	Mileage	5,000.00	5,235.30	5,000.00	5,000.00
01-1201-4240	Municipal Election	0.00	0.00		
01-1201-4250	Office Equipment	10,000.00	2,880.88	10,000.00	10,000.00
01-1201-4285	Postage & Shipping	23,000.00	19,979.60	23,000.00	23,000.00
01-1201-4290	Promotional Items	2,500.00	707.23	2,500.00	2,500.00
01-1201-4305	Repairs & Maint - Building	18,500.00	18,897.25	20,000.00	20,000.00
01-1201-4350	Salaries and Wages	988,240.00	966,625.67	1,044,400.00	1,044,400.00
01-1201-4355	Salaries Benefits	329,955.00	322,042.22	348,252.00	348,252.00
01-1201-4405	Seminars and Training	24,000.00	26,549.25	24,000.00	24,000.00
01-1201-4410	Security Monitoring	200.00	152.40	200.00	200.00
01-1201-4415	Service Agreements	21,000.00	26,594.49	21,000.00	21,000.00
01-1201-4430	Supplies and Services	34,000.00	31,072.44	34,000.00	34,000.00
01-1201-4440	Tax penalty/interest w/o's	2,500.00	11,881.48	2,500.00	2,500.00
01-1201-4445	Tax Write-offs	35,000.00	163,511.97	35,000.00	35,000.00
01-1201-4450	Telephone	13,750.00	12,036.58	13,750.00	13,750.00
01-1201-4485	Weekly Water Sampling	500.00	471.24	500.00	500.00
01-1201-4540	Transfers to Reserves	83,400.00	480,776.42	115,000.00	115,000.00
01-1201-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-1201-4595	Amortization Expense	0.00	0.00		
01-1201-4599	Indirect Cost Transfer	-103,946.00	-103,946.00	-111,585.00	-111,585.00
Total Expense		1,860,122.00	2,380,673.57	2,005,919.00	2,005,919.00
Total 1201 Administration		596,996.00	-173,326.68	534,228.00	534,228.00
1220 Capital Expenditures Administration					
Expense					
01-1220-5007	Capital - Computer Hardware a	0.00	0.00		
01-1220-5010	Capital - Telephone System Up	0.00	0.00		
01-1220-5013	Capital - Asset Management Pl	100,000.00	21,166.05	100,000.00	100,000.00
01-1220-5014	Capital - Development Charge l	0.00	0.00		
01-1220-5018	Capital - Salary Grid Review	0.00	0.00		
01-1220-5022	Capital - Community Benefit Ch	0.00	0.00		
01-1220-5025	Capital - Folding/Inserting Mach	0.00	0.00		
01-1220-5026	Capital - 2025 HVAC Upgrades	0.00	0.00	8,000.00	8,000.00
01-1220-5027	Capital - IT: Network Upgrades/	0.00	0.00	104,500.00	104,500.00
01-1220-9999	Capital	0.00	0.00		
Total Expense		100,000.00	21,166.05	212,500.00	212,500.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Total 1220 Capital Expenditures Administration		100,000.00	21,166.05	212,500.00	212,500.00
1301 Emergency Response - COVID 19					
Expense					
01-1301-4350	Salaries and Wages	0.00	0.00		
01-1301-4355	Salaries Benefits	0.00	0.00		
01-1301-4430	Supplies and Services	0.00	0.00		
Total Expense		0.00	0.00		
Total 1301 Emergency Response - COVID 19		0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-1101	Council	227,975.00	227,676.25	238,645.00	238,645.00
01-1201	Administration	596,996.00	-173,326.68	534,228.00	534,228.00
01-1220	Capital Expenditures Administration	100,000.00	21,166.05	212,500.00	212,500.00
01-1301	Emergency Response - COVID 19	0.00	0.00		
Total Revenues:		-1,263,126.00	-2,569,000.25	-1,471,691.00	-1,471,691.00
Total Expenses:		2,188,097.00	2,644,515.87	2,457,064.00	2,457,064.00
Report Net:		924,971.00	75,515.62	985,373.00	985,373.00

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Summary
2025 Budget**

Department: General Administration	Source of Financing						
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Reserves	Revenue	Debenture	Other
Asset Management Plan Phase 2: All Municipal Assets 01-1220-5013	\$ 100,000.00			\$ 100,000.00			
IT Upgrades: M365 File Migration, Network Upgrades, Cloud-Based Data Storage 01-1220-5027	\$ 104,500.00			\$ 104,500.00			
Municipal Office: Building Life Cycle and Maintenance Upgrades 01-1220-5026	\$ 8,000.00			\$ 8,000.00			
Total	\$ 212,500.00	\$ -	\$ -	\$ 212,500.00	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

Carryover Item

CAPITAL PROJECT DETAILS					
Department:	General Government - CAO/Finance				
Project Name:	Asset Management Plan Phase 2: All Municipal Assets				
Project Category:	Asset Management	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-1220-5013			
Project Description:	Preparation of an Asset Management Plan for Core and Non-Core Assets and a Strategic Asset Management Policy update				
Project Justification:	Asset management planning is essential for the future resilience and sustainability of municipal assets and infrastructure. In response to <i>Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure</i> , the Township is preparing an updated, detailed Asset Management Plan which includes core and non-core assets and infrastructure to meet the 2024 regulation deadline and prepare for the 2025 legislated requirement to have a completed asset management plan for all municipal assets along with proposed levels of service for the next 10 years, updated inventory analysis, lifecycle management strategy, and financial strategy.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases					
Consulting Fees	\$ 100,000.00				
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 100,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Linda Cheyne					
Submitted By					
November 2024					
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	General Government - CAO/Finance				
Project Name:	IT Upgrades				
Project Category:	IT Upgrades	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-1220-5027			
Project Description:	IT Upgrades to implement M365 file migration, network upgrades, set up Azure servers and move DEMS to cloud, set up workstation for security system, and migrate computers from AD to Entra/Intune				
Project Justification:	Proposed IT upgrades as recommended by the Township's IT service provider, including the migration of data to a cloud based application, eliminating the need for physical, in-house servers and reducing cyber security risks and possible loss of data through physical catastrophic damage.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases					
Consulting Fees	\$ 104,500.00				
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 104,500.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 104,500.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 104,500.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Linda Cheyne					
Submitted By					
November 2024					
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	General Government - CAO/Finance				
Project Name:	Municipal Office Building Life Cycle and Maintenance Upgrades				
Project Category:	Building Maintenance	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-1220-5026			
Project Description:	2024 and 2025 building life cycle and maintenance upgrades identified in the 2024 Building Condition Assessment prepared by R.J. Burnside				
Project Justification:	The 2024 Building Condition Assessment prepared by R. J. Burnside and Associates identified life cycle and maintenance upgrades which include HVAC upgrades on the west elevation outdoor condenser to improve heating and cooling temperature fluctuations.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases					
Consulting Fees	\$ 8,000.00				
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 8,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Linda Cheyne					
Submitted By					
November 2024					
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
New Staff Justification Sheet
2025 Budget**

NEW STAFF DETAILS			
Department:	Legislative Services		
New Position Title:	Records Management Assistant		
Status:	Temporary Full-Time		
Requested Hire Date:	May 5, 2025	Number of Positions:	1
COST OF HIRING			
Salary and Benefits: Annual Costs		Salary and Benefits: Partial Year Costs	
Annual Salary:		Partial Year Salary:	\$ 13,245.00
Annual Benefit Costs:		Partial Year Benefit Costs:	\$ 529.83
Total	\$ -	Total	\$ 13,774.83
Other Operating Costs		Capital Budget Costs	
Uniforms/Clothing Allowance:		Vehicle:	
Work Boots:		Renovations:	
Safety Equipment:		Computer:	
Handheld GPS:		Workstation:	
Association Dues:		Telephone:	
Advertising:		Other:	
Mileage:			
Training:			
Other:			
Total	\$ -	Total	\$ -
Total Costs			
Salary/Operating Costs:	\$	13,774.83	
Capital Costs:	\$	-	
Total	\$	13,774.83	
FUNDING SOURCE			

TOWNSHIP OF GUELPH/ERAMOSA
New Staff Justification Sheet
2025 Budget

JUSTIFICATION

The addition of a Records Management Assistant (Summer Student) will provide critical support to the Township of Guelph/Eramosa, enhancing the efficiency and compliance of our records management system. This position will play an essential role in improving how we manage, access, and secure the Township's records by focusing on several key areas:

1. Digitizing Records and Transferring into EDRMS: The Records Management Assistant will aid in digitizing physical records and transferring official business records into our Electronic Document and Records Management System (EDRMS). Digitization will significantly reduce physical storage needs, ensure records are easily accessible to staff, and support a paperless office environment (where appropriate), which aligns with sustainability goals. Efficient digital access to records will empower staff across departments, improving response times to both internal and public information requests.

2. Applying Records Retention to Physical and Electronic Files: By applying legislated records retention schedules, the student will help the Township uphold its legal and regulatory obligations, reducing risk by ensuring that only necessary records are retained. This process ensures compliance with privacy laws and enhances data security. Proper records retention provides clarity on the lifecycle of our records, and this structured approach minimizes clutter, ultimately helping staff locate necessary files more quickly and efficiently.

3. File Organization and Consistency: The assistant will contribute to creating a standardized, logical file organization system that minimizes duplications and inconsistencies. Well-organized records save time, reduce frustration, and enhance productivity across departments. For the public, this means faster access to accurate information and an improved experience in working with the Township.

4. Updating Records Management Policies and Procedures: Having an extra resource dedicated to reviewing and updating policies and procedures is a proactive approach to stay compliant with evolving legislative requirements. Policies around records management, retention, and privacy are critical to avoid mismanagement risks. This position will support the Township's commitment to transparency and accountability in its record-keeping practices.

Impact on the Township's Operational Efficiency

Records are truly the lifeblood of our organization, enabling us to manage information, make informed decisions, and provide timely services. When records are disorganized or retention policies are neglected, inefficiencies arise, making it harder for staff to access vital information. This impacts productivity and ultimately affects the quality of service we provide to residents and stakeholders. With organized, accessible records, staff can perform their duties more effectively, and the Township can maintain trust and transparency with the public.

By investing in a Records Management Assistant, the Township will benefit from more than just temporary support. This role will create a lasting impact on our records system, enhancing organizational efficiency, ensuring compliance with legislative mandates, and fostering a culture of continuous improvement in our records management practices. The result is a streamlined, sustainable, and legally compliant records management system that serves the entire organization and, ultimately, our community.

DEPARTMENT: Fire Services

CORE SERVICES:

- Responsible for protecting the life and property of residents from fire and life safety hazards through public education, fire prevention, code enforcement, emergency response, and emergency planning
- Ultimately responsible to Council of the Municipality for the delivery of fire protection services
- Public education/fire prevention through delivery of fire safety education programs in schools and at local events
- Fire Safety Standards and Code Enforcement and inspections and enforcement for compliance of the *Ontario Fire Code* under the *Fire Protection and Prevention Act*
- Conducting inspections on request and by complaint as well as regular inspections of targeted high-risk occupancies
- Responding to fires, motor vehicle collisions, public safety hazards, tiered medicals, and other requests for service
- Providing training to staff in compliance with the National Fire Protection Association - Professional Qualification Standards and other specialized training as required
- Fire Chief attends Emergency Operation Centre, acts as liaison with responding emergency response departments and assists on matters of procedure and mutual aid protocols

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed Fire Protection budget includes:

- Additional funding to support contract service costs for fire protection services from the City of Guelph (ten-year contract)

CAPITAL PROJECTS:

- Purchase of a set of auto extrication equipment, including battery-operated spreaders, cutters, and a ram. Current set of equipment, which is ten years old and has required repairs with increased frequency, will be moved to another truck as a backup set
- Purchase of surface-based water rescue equipment, including inflatable raft, PPE, rope, and reaching devices. Cost of the equipment will be shared with the Grand River Conservation Authority

DEPARTMENT: Building

CORE SERVICES:

- Administration and enforcement of the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems comply with the requirements regulated by the *Building Code*
- Administer and enforce the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all newly installed and/or renovated/altered private sanitary sewage systems comply with the technical requirements regulated by the *Building Code*
- Ensure existing private sanitary sewage systems are maintained and operated in accordance with the *Building Code Act* and in accordance with the basis on which the construction and use of the sewage system was approved or required under the *Building Code Act* or predecessor legislation and the requirements of the manufacturer of the sewage system
- Conduct mandatory inspections regulated by the *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems are installed in compliance with the construction plans, specifications, and technical requirements of the *Ontario Building Code*
- Implement and maintain a mandatory Sewage Maintenance Inspection Program for private septic systems located on properties within the Source Water Protection areas, as per the regulations in the *Ontario Building Code Act* and *Ontario Building Code*
- Provide customer service to owners, applicants, contractors, and patrons of the Township in relation to the requirements of the *Ontario Building Code* and/or with respect to Township By-Laws (Demolition Security Deposit, Private Swimming Pool Fence, and Site Alterations)
- Liaise with other municipal departments, committees, and outside agencies to ensure that “applicable law” is complied with throughout the construction process such as planning - for zoning information, engineering - for lot grading and site plan agreements, fire - for fire safety, Heritage Committee - heritage buildings, Conservation Authorities - flood plain and erosion control, Ministry of Agriculture - agricultural buildings and Health Department - food facilities
- Maintain monthly statistics and report to Statistics Canada, Canada Mortgage & Housing Corporation Permit Report, Tarion (New Home Warranty) Report, and Finance Development Fees Report

DEPARTMENT: By-Law Enforcement

CORE SERVICES:

- Investigate and track by-law complaints and complaint areas and manage files to completion
- Inspect properties to determine compliance with all municipal by-laws, including the Municipality's Zoning By-law and Property Standards By-law
- Maintain records of by-law infractions and permits
- Provide information and educate the public on by-law matters in person, over the telephone, through correspondence and through enforcement public awareness initiatives
- Liaise with community groups such as Ontario Provincial Police, Upper Grand District School Board, Wellington Catholic District School Board, and other external entities
- Conduct investigations and enter private dwellings and units to inspect for property standards violations. Provide enforcement of vital services in dwelling units, including heat, hydro, water, hot water, gas, and steam
- Ascertain the legal status of accessory dwelling units and provide legal non-conforming status where appropriate
- Direct Township contractors regarding cutting of excessive growth or removal of refuse from required areas; inspect contractor work when completed
- Seek out and obtain witness statements and caution statements from the accused on investigative matters
- Conduct investigation into municipal by-law infractions regarding refuse and debris, anti-fortification, grass and weeds, boulevard maintenance, encroachment, highway obstruction, municipal numbering, and pool fence inspections etc.
- Consult with legal counsel in relation to Township by-laws and related enforcement for court proceedings
- Present evidence in court/hearings, on a regular basis as the Officer in Charge (OIC) and/or as a witness in supporting evidence to other officers, including any other enforcement agency
- Prepare all necessary documentation including submitting evidence pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), common law practices, and any other applicable legislation for prosecution
- Follow up on investigations within established standards and issue tickets, Orders to Comply, summons, and lay charges in accordance with the *Provincial Offences Act*
- Attend and provide evidence at Property Standards Committee appeals
- Research, compose, amend, and provide input into municipal By-laws and present to Council
- Act as the lead contact with the Ministry of the Attorney General in seeking approval of set fines associated with By-laws
- Identify and recommend strategic and operational policy and by-law changes to meet current and changing needs
- Prepare reports to Council providing recommendations regarding all by-law enforcement matters and provide statistics reports, as required

**TOWNSHIP OF GUELPH/ERAMOSIA
2025 Budget Change Summary**

Protection to Persons and Property	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 422,292.00	\$ 530,242.00	\$ 107,950.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 37,488.00	\$ 51,500.00	\$ 14,012.00
Grants	\$ -	\$ 11,000.00	\$ 11,000.00
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 448,634.00	\$ 171,334.00	\$ (277,300.00)
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 908,414.00	\$ 764,076.00	\$ (144,338.00)
Expenditures			
Operating Costs	\$ 1,255,671.00	\$ 1,397,313.00	\$ 141,642.00
Debt Charges (Principal and Interest)	\$ 146,055.00	\$ 143,640.00	\$ (2,415.00)
Salaries and Benefits	\$ 752,978.00	\$ 780,546.00	\$ 27,568.00
Transfers To Reserves	\$ 409,540.00	\$ 425,900.00	\$ 16,360.00
Total Expenditures	\$ 2,564,244.00	\$ 2,747,399.00	\$ 183,155.00
Capital Expenditures	\$ 317,000.00	\$ 102,000.00	\$ (215,000.00)
Total Operating and Capital Expenditures	\$ 2,881,244.00	\$ 2,849,399.00	\$ (31,845.00)
Net Revenue Less Expenditure	\$ 1,972,830.00	\$ 2,085,323.00	\$ 112,493.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
2101 Fire Protection					
Revenue					
01-2101-3125	Miscellaneous Revenue	-10,000.00	-9,653.19	-10,000.00	-10,000.00
01-2101-3130	Financing	0.00	0.00		
01-2101-3150	Grants	0.00	0.00	-11,000.00	-11,000.00
01-2101-3200	Fire Calls/Reports	-20,000.00	-34,592.28	-20,000.00	-20,000.00
01-2101-3600	Rental Income	-22,610.00	-23,958.00	-26,354.00	-26,354.00
01-2101-3900	Transfer from Reserves	-317,000.00	-285,675.94	-91,000.00	-91,000.00
01-2101-3920	Transfer from Development Chg	0.00	-49,986.21		
01-2101-3990	Gain on Disposal of Tangible C:	0.00	0.00		
Total Revenue		-369,610.00	-403,865.62	-158,354.00	-158,354.00
Expense					
01-2101-4005	Advertising	1,500.00	1,934.73	2,500.00	2,500.00
01-2101-4030	Cleaning	4,500.00	4,197.60	4,500.00	4,500.00
01-2101-4035	Communications	21,000.00	11,806.15	21,000.00	21,000.00
01-2101-4040	Computer Support	5,100.00	7,087.59	8,500.00	8,500.00
01-2101-4045	Debenture Payments	146,055.00	146,053.50	143,640.00	143,640.00
01-2101-4085	Fees - Fire Protection	583,231.00	592,407.16	650,000.00	650,000.00
01-2101-4090	Fees - Legal	1,500.00	0.00	1,500.00	1,500.00
01-2101-4105	Fire Prevention	7,000.00	6,073.56	7,000.00	7,000.00
01-2101-4145	Health & Safety	0.00	0.00		
01-2101-4150	Heating	7,200.00	5,718.65	7,600.00	7,600.00
01-2101-4160	Hydro	13,825.00	11,606.45	17,300.00	17,300.00
01-2101-4165	Insurance	71,461.00	71,461.33	74,949.00	74,949.00
01-2101-4200	Licenses	0.00	0.00		
01-2101-4220	Memberships and Dues	1,800.00	1,155.46	1,400.00	1,400.00
01-2101-4235	Mileage	0.00	0.00		
01-2101-4285	Postage & Shipping	0.00	0.00	200.00	200.00
01-2101-4302	Recruit Hiring/Retention	0.00	0.00		
01-2101-4305	Repairs & Maint - Building	22,000.00	7,444.21	25,000.00	25,000.00
01-2101-4310	Repairs & Maint - Equipment	27,000.00	21,919.49	27,000.00	27,000.00
01-2101-4350	Salaries and Wages	295,500.00	285,717.63	298,100.00	298,100.00
01-2101-4355	Salaries Benefits	47,103.00	37,707.79	41,615.00	41,615.00
01-2101-4405	Seminars and Training	8,000.00	15,745.40	36,000.00	36,000.00
01-2101-4410	Security Monitoring	350.00	304.56	305.00	305.00
01-2101-4415	Service Agreements	4,000.00	3,054.66	4,500.00	4,500.00
01-2101-4430	Supplies and Services	15,000.00	15,129.85	17,200.00	17,200.00
01-2101-4450	Telephone	3,500.00	4,461.84	4,475.00	4,475.00
01-2101-4452	Tools/Misc Equipment	5,000.00	4,136.70	5,000.00	5,000.00
01-2101-4460	Uniforms	10,000.00	6,515.96	10,000.00	10,000.00
01-2101-4463	Utilities	3,000.00	1,885.92	3,000.00	3,000.00
01-2101-4465	Vehicle Gas & Oil	13,000.00	10,445.80	13,000.00	13,000.00
01-2101-4520	Transfer to Equipment Reserve:	265,000.00	265,000.00	280,000.00	280,000.00
01-2101-4540	Transfer to Reserves	48,640.00	48,640.00	50,000.00	50,000.00
01-2101-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-2101-4595	Amortization Expense	0.00	0.00		
Total Expense		1,631,265.00	1,587,611.99	1,755,284.00	1,755,284.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Total 2101 Fire Protection		1,261,655.00	1,183,746.37	1,596,930.00	1,596,930.00
2120 Capital Expenditures Fire Protection					
Expense					
01-2120-6003	Capital - Bunker Gear	0.00	0.00		
01-2120-6004	Capital - S.C.B.A.	317,000.00	285,675.94		
01-2120-6012	Capital - Radio System	0.00	0.00		
01-2120-6016	Capital - Portable Radios	0.00	0.00		
01-2120-6021	Capital - Extrication Equipment	0.00	0.00	80,000.00	80,000.00
01-2120-6029	Capital - Pagers	0.00	0.00		
01-2120-6030	Capital - Edispatch Program	0.00	0.00		
01-2120-6035	Capital - Fire Master Plan	0.00	0.00		
01-2120-6036	Capital - Pumper Truck (Replac	0.00	0.00		
01-2120-6037	Capital - Emergency Reporting	0.00	0.00		
01-2120-6038	Capital - Fibre Optic Internet Se	0.00	0.00		
01-2120-6039	Capital - Aerial Truck	0.00	0.00		
01-2120-6040	Capital - Fire Hall Storage Mezz	0.00	49,986.21		
01-2120-6041	Capital - Water Rescue Equipm	0.00	0.00	22,000.00	22,000.00
01-2120-9999	Capital	0.00	0.00		
Total Expense		317,000.00	335,662.15	102,000.00	102,000.00
Total 2120 Capital Expenditures Fire Protection		317,000.00	335,662.15	102,000.00	102,000.00
2301 Building Department					
Revenue					
01-2301-3125	Miscellaneous Revenue	-6,988.00	-25,337.20	-6,000.00	-6,000.00
01-2301-3210	Building Permits	-332,400.00	-234,085.13	-430,280.00	-430,280.00
01-2301-3215	Septic System Compliance	-402.00	-218.00	-333.00	-333.00
01-2301-3220	Septic System Application	-17,180.00	-19,455.00	-22,075.00	-22,075.00
01-2301-3900	Transfer from Reserves	-131,634.00	-22,506.74	-80,334.00	-80,334.00
01-2301-3990	Gain on Disposal of Tangible C:	0.00	0.00		
Total Revenue		-488,604.00	-301,602.07	-539,022.00	-539,022.00
Expense					
01-2301-4005	Advertising	500.00	0.00	500.00	500.00
01-2301-4035	Communications	1,500.00	820.16	1,500.00	1,500.00
01-2301-4040	Computer Support	26,000.00	21,706.46	26,000.00	26,000.00
01-2301-4090	Fees - Legal	3,000.00	15,922.52	4,000.00	4,000.00
01-2301-4095	Fees - Planning	0.00	0.00		
01-2301-4110	Fleet	4,000.00	3,995.51	4,000.00	4,000.00
01-2301-4165	Insurance	14,633.00	14,632.56	15,347.00	15,347.00
01-2301-4170	Insurance Claims	3,000.00	16,852.80	3,000.00	3,000.00
01-2301-4220	Memberships and Dues	2,400.00	1,772.87	2,400.00	2,400.00
01-2301-4235	Mileage	100.00	689.50	500.00	500.00
01-2301-4245	Contracted Services	2,500.00	23,381.31	15,000.00	15,000.00
01-2301-4350	Salaries and Wages	211,875.00	171,043.55	232,500.00	232,500.00
01-2301-4355	Salaries Benefits	69,600.00	58,649.78	76,750.00	76,750.00
01-2301-4405	Seminars and Training	6,000.00	6,756.64	6,000.00	6,000.00
01-2301-4430	Supplies and Services	3,000.00	3,008.05	3,000.00	3,000.00
01-2301-4450	Telephone	375.00	464.22	375.00	375.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-2301-4540	Transfers to Reserves	88,000.00	0.00	88,000.00	88,000.00
01-2301-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-2301-4595	Amortization Expense	0.00	0.00		
01-2301-4599	Indirect Cost Transfer	52,121.00	52,121.00	60,150.00	60,150.00
Total Expense		488,604.00	391,816.93	539,022.00	539,022.00
Total 2301 Building Department		0.00	90,214.86		
2320 Capital Expenditures - Building Department					
Expense					
01-2320-6006	Capital - DAAP User Fee Review	0.00	0.00		
01-2320-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00		
Total 2320 Capital Expenditures - Building Department		0.00	0.00		
2401 By-law Enforcement/Property Standards					
Revenue					
01-2401-3125	Miscellaneous Revenue	-20,000.00	-37,547.54	-35,000.00	-35,000.00
01-2401-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-20,000.00	-37,547.54	-35,000.00	-35,000.00
Expense					
01-2401-4035	Communications	1,200.00	988.10	1,200.00	1,200.00
01-2401-4090	Fees - Legal	10,500.00	22,988.56	15,000.00	15,000.00
01-2401-4110	Fleet	4,000.00	898.30	2,500.00	2,500.00
01-2401-4165	Insurance	1,475.00	1,474.59	1,547.00	1,547.00
01-2401-4220	Memberships and Dues	275.00	291.00	350.00	350.00
01-2401-4235	Mileage	0.00	308.04	500.00	500.00
01-2401-4350	Salaries and Wages	95,100.00	93,669.60	97,600.00	97,600.00
01-2401-4355	Salaries Benefits	33,650.00	32,560.74	33,831.00	33,831.00
01-2401-4405	Seminars and Training	1,000.00	1,953.83	2,000.00	2,000.00
01-2401-4430	Supplies and Services	6,500.00	3,121.38	6,500.00	6,500.00
01-2401-4450	Telephone	125.00	134.50	125.00	125.00
01-2401-4465	Vehicle Gas & Oil	0.00	181.91		
01-2401-4540	Transfers to Reserves	5,400.00	5,400.00	5,400.00	5,400.00
01-2401-4595	Amortization Expense	0.00	0.00		
Total Expense		159,225.00	163,970.55	166,553.00	166,553.00
Total 2401 By-law Enforcement/Property Standards		139,225.00	126,423.01	131,553.00	131,553.00
2420 Capital Expenditures - By-Law					
Expense					
01-2420-6000	Capital - By-law Fleet Vehicle	0.00	0.00		
01-2420-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Total 2420 Capital Expenditures - By-Law		0.00	0.00		
2501 Canine Control					
Revenue					
01-2501-3125	Miscellaneous Revenue	-500.00	-519.00	-500.00	-500.00
01-2501-3180	Dog Licences	-28,200.00	-34,028.53	-29,700.00	-29,700.00
Total Revenue		-28,700.00	-34,547.53	-30,200.00	-30,200.00
Expense					
01-2501-4245	Contracted Services	91,625.00	106,138.14	88,104.00	88,104.00
01-2501-4430	Supplies & Services	2,500.00	0.00	2,500.00	2,500.00
Total Expense		94,125.00	106,138.14	90,604.00	90,604.00
Total 2501 Canine Control		65,425.00	71,590.61	60,404.00	60,404.00
2601 Livestock					
Revenue					
01-2601-3185	Livestock Claims	-1,500.00	-1,814.20	-1,500.00	-1,500.00
Total Revenue		-1,500.00	-1,814.20	-1,500.00	-1,500.00
Expense					
01-2601-4205	Livestock Claims	1,250.00	1,814.20	1,500.00	1,500.00
01-2601-4350	Salaries and Wages	150.00	280.78	150.00	150.00
01-2601-4430	Supplies and Services	110.00	43.54	110.00	110.00
Total Expense		1,510.00	2,138.52	1,760.00	1,760.00
Total 2601 Livestock		10.00	324.32	260.00	260.00
2801 GRCA					
Expense					
01-2801-4180	Levies	186,515.00	186,515.00	191,176.00	191,176.00
Total Expense		186,515.00	186,515.00	191,176.00	191,176.00
Total 2801 GRCA		186,515.00	186,515.00	191,176.00	191,176.00
2901 Emergency Measures Program					
Expense					
01-2901-4430	Supplies and Services	500.00	235.96	500.00	500.00
01-2901-4540	Transfers to Reserves	2,500.00	2,500.00	2,500.00	2,500.00
Total Expense		3,000.00	2,735.96	3,000.00	3,000.00
Total 2901 Emergency Measures Program		3,000.00	2,735.96	3,000.00	3,000.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	1,261,655.00	1,183,746.37	1,596,930.00	1,596,930.00
01-2120	Capital Expenditures Fire Protection	317,000.00	335,662.15	102,000.00	102,000.00
01-2301	Building Department	0.00	90,214.86		
01-2320	Capital Expenditures - Building Department	0.00	0.00		
01-2401	By-law Enforcement/Property Standards	139,225.00	126,423.01	131,553.00	131,553.00
01-2420	Capital Expenditures - By-Law	0.00	0.00		
01-2501	Canine Control	65,425.00	71,590.61	60,404.00	60,404.00
01-2601	Livestock	10.00	324.32	260.00	260.00
01-2801	GRCA	186,515.00	186,515.00	191,176.00	191,176.00
01-2901	Emergency Measures Program	3,000.00	2,735.96	3,000.00	3,000.00
Total Revenues:		-908,414.00	-779,376.96	-764,076.00	-764,076.00
Total Expenses:		2,881,244.00	2,776,589.24	2,849,399.00	2,849,399.00
Report Net:		1,972,830.00	1,997,212.28	2,085,323.00	2,085,323.00

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Summary
2025 Budget**

Department: Fire Protection Services	Source of Financing						
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Reserves	Revenue	Debenture	Other
Auto Extrication Equipment 01-2120-6021	\$ 80,000.00			\$ 80,000.00			
Water Rescue Equipment 01-2120-6041	\$ 22,000.00			\$ 11,000.00			\$ 11,000.00
Total	\$ 102,000.00	\$ -	\$ -	\$ 91,000.00	\$ -	\$ -	\$ 11,000.00

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Fire Protection Services				
Project Name:	Auto Extrication Equipment				
Project Category:	Equipment	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-2120-6021			
Project Description:	Purchase of a set of auto extrication equipment consisting of battery-operated spreaders, cutters, and a ram				
Project Justification:	Auto extrication equipment is essential for disassembling cars to extricate patients at motor vehicle collisions. Our current auto extrication equipment is 10 years old and has been taken out of service for repairs with increased frequency in the past two years. The current set of equipment will be moved to another truck as a backup set and to enhance capacity for auto extrication at incidents in which more than one vehicle has patient entrapment.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 80,000.00				
Sub-Contracting					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Professional Fees - Other					
Contingency					
Total	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 80,000.00				
Taxation					
Grants					
Development Charges					
Financing					
Other					
Total	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jim Petrik					
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS		
Department:	Fire Protection Services	
Project Name:	Water Rescue Equipment	
Project Category:	Equipment	Asset ID:
Project Department Priority:	High	G.L. Acct: 01-2120-6041
Project Description:	Purchase of surface-based water rescue equipment, including inflatable raft, personal protective equipment, rope, and reaching devices	
Project Justification:	With significantly increased visitor numbers to the Rockwood Conservation Area, number of calls for water rescues has risen over the past three years. Funding requested for water rescue equipment and training. The cost of the equipment will be shared equally with the Grand River Conservation Authority.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 22,000.00				
Sub-Contracting					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Professional Fees - Other					
Contingency					
Total	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 11,000.00				
Taxation					
Grants					
Development Charges					
Financing					
Other	\$ 11,000.00				
Total	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2025
New Operating Costs Per Year:	
Jim Petrik Submitted By	Department Head
November 2024 Date Prepared	Reviewed by Director of Finance

DEPARTMENT: Public Works

CORPORATE RESPONSIBILITIES:

- Ensures that the Township's municipal infrastructure such as roads, bridges, sidewalks, water and wastewater systems, and storm water conveyance and treatment facilities are maintained and designed for the appropriate service and protection of the public and meet the Township's standards and good engineering practices
- Project management of major infrastructure projects
- Coordinate special engineering studies required to determine servicing requirements such as sewage flow monitoring, potable water storage and conveyance, road needs studies, biennial structures inspection, environmental assessments, and storm water management monitoring programs

DEPARTMENT: Transportation - Roads

CORE SERVICES:

- Tasks include but are not limited to:
 - road surface maintenance
 - storm sewer/catch basin maintenance/repair
 - road closures
 - line painting
 - street sweeping, ditching, and roadside maintenance (grass cutting and brushing)
 - snow removal
 - tree maintenance on Township property
 - noxious weed control
 - collection of illegal dumping
 - entrance permits and inspections
 - road occupancy permits
 - roads facility maintenance
 - curb cutting
 - traffic signs maintenance/repair
- Responsible for the routine, preventative maintenance and safety inspections of Township owned vehicles and related equipment as well as monitoring fuel consumption and recommending vehicle replacements
- Responsible for weekly/monthly road patrols for regulatory compliance and maintenance records
- Responding to resident requests and emergency situations
- Preparing and administering the engineering component of the Development Charge By-law
- Coordinating or undertaking approvals for temporary road closures for special events and construction
- Reviewing traffic warrants and parking issues on existing streets

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The roads administration operating budget includes:

- Increases in spending over 2024 budget amounts for dust control, insurance, line painting, building repair/maintenance, and wages and benefits
 - Cost-of-living increases reflected in some items, dust control allowance for additional spot applications, line painting to reflect additional centre and edge lines, and building maintenance increases following condition assessments
- Notable decreases in operational spending compared to 2024 budget amounts include the fleet, lease payments and roadside grass mowing
 - Fleet reduction attributed to age and condition of fleet and continued proactive maintenance
 - Lease payment reduction is due to end of the grader lease and buyout in 2024
 - Roadside mowing reduction based on tractor and mower purchase to allow for increased level of service eliminating annual equipment rental costs

CAPITAL PROJECTS: The 2025 Public Works Department capital budget includes projects totalling \$3,491,400.

Roads Department projects include the following:

- Resurfacing projects: Eighth Line East (Wellington Road 86 to Centre Wellington boundary) and Fife Road (Wellington Road 32 to Guelph boundary)
- Longer term capital project: project initiation including survey and preliminary design for multi-year watermain replacement and reconstruction in northeast Rockwood
- Road safety projects: various boulevard drainage improvements for winter pedestrian safety, and additional intersection lighting
- Traffic calming projects: continued implementation of speed humps pending results of 2024 pilot installations, additional radar speed signage on Highway 7 through Rockwood pending MTO approval
- Bridge/culvert projects: replacement of Bridges B002 & B2003 on Seventh Line
- Fleet related: replacement of a ½ ton pickup, purchase of new tractor with roadside mower, snowblower and tow behind shoulder grader attachments
- Facilities related projects: initiate detailed design for replacement of the Brucedale Public Works Shop

**TOWNSHIP OF GUELPH/ERAMOSIA
2025 Budget Change Summary**

Transportation Services	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ -	\$ -	\$ -
Taxation - Other	\$ 93,350.00	\$ 105,000.00	\$ 11,650.00
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 90,000.00	\$ 760,000.00	\$ 670,000.00
Grants	\$ 1,206,537.00	\$ 1,019,735.00	\$ (186,802.00)
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 2,170,500.00	\$ 2,831,400.00	\$ 660,900.00
Transfer From Development Charges	\$ 7,500.00	\$ -	\$ (7,500.00)
Total Revenue	\$ 3,567,887.00	\$ 4,716,135.00	\$ 1,148,248.00
Expenditures			
Operating Costs	\$ 1,396,911.00	\$ 1,391,567.00	\$ (5,344.00)
Debt Charges (Principal and Interest)	\$ 68,488.00	\$ 68,112.00	\$ (376.00)
Salaries and Benefits	\$ 1,533,000.00	\$ 1,571,600.00	\$ 38,600.00
Transfers To Reserves	\$ 2,059,537.00	\$ 1,962,735.00	\$ (96,802.00)
Total Expenditures	\$ 5,057,936.00	\$ 4,994,014.00	\$ (63,922.00)
Capital Expenditures	\$ 2,178,000.00	\$ 3,491,400.00	\$ 1,313,400.00
Total Operating and Capital Expenditures	\$ 7,235,936.00	\$ 8,485,414.00	\$ 1,249,478.00
Net Revenue Less Expenditure	\$ 3,668,049.00	\$ 3,769,279.00	\$ 101,230.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
3101 Roads Administration					
Revenue					
01-3101-3125	Miscellaneous Revenue	-90,000.00	-48,121.31	-760,000.00	-760,000.00
01-3101-3150	Grants	-1,206,537.00	-1,107,467.36	-1,019,735.00	-1,019,735.00
01-3101-3225	Tax Revenue - Infrastructure Re	-330,000.00	-335,930.92		
01-3101-3900	Transfer from Reserves	-2,170,500.00	-1,815,155.03	-2,831,400.00	-2,831,400.00
01-3101-3920	Transfer from Development Chç	-7,500.00	0.00		
01-3101-3990	Gain on Disposal of Tangible Ci	0.00	0.00		
Total Revenue		-3,804,537.00	-3,306,674.62	-4,611,135.00	-4,611,135.00
Expense					
01-3101-4005	Advertising	3,000.00	3,692.44	3,000.00	3,000.00
01-3101-4015	Bridges & Culverts	37,000.00	20,463.85	37,000.00	37,000.00
01-3101-4025	Catch Basins	12,000.00	3,242.43	12,000.00	12,000.00
01-3101-4035	Communications	5,000.00	4,032.34	5,000.00	5,000.00
01-3101-4040	Computer Support	2,000.00	11,092.65	2,000.00	2,000.00
01-3101-4045	Debenture Payment	68,488.00	68,488.00	68,112.00	68,112.00
01-3101-4050	Debris Pick Up	500.00	166.00	500.00	500.00
01-3101-4055	Ditching	20,000.00	13,969.32	20,000.00	20,000.00
01-3101-4065	Dust Control	65,000.00	71,666.60	74,000.00	74,000.00
01-3101-4070	Equipment Rental	3,000.00	2,928.19	3,000.00	3,000.00
01-3101-4080	Fees - Engineering	20,000.00	25,570.13	20,000.00	20,000.00
01-3101-4090	Fees - Legal	3,000.00	2,571.80	3,000.00	3,000.00
01-3101-4095	Fees - Planning	0.00	0.00		
01-3101-4110	Fleet	220,000.00	176,716.75	210,000.00	210,000.00
01-3101-4125	Garbage Disposals	5,000.00	3,486.30	5,000.00	5,000.00
01-3101-4135	Grass Mowing	15,000.00	13,718.02		
01-3101-4150	Heating	9,000.00	8,447.51	10,000.00	10,000.00
01-3101-4160	Hydro	9,000.00	9,422.17	12,500.00	12,500.00
01-3101-4165	Insurance	168,161.00	168,437.45	176,367.00	176,367.00
01-3101-4170	Insurance Claims	7,500.00	0.00	7,500.00	7,500.00
01-3101-4175	Lease Payments	33,700.00	28,028.95		
01-3101-4205	Line Painting	36,000.00	23,218.86	42,000.00	42,000.00
01-3101-4215	Maintenance Gravel	90,000.00	95,378.49	95,000.00	95,000.00
01-3101-4220	Memberships and Dues	3,400.00	2,441.18	3,400.00	3,400.00
01-3101-4235	Mileage	500.00	210.00	500.00	500.00
01-3101-4260	Patching Hardtop	25,000.00	32,421.27	25,000.00	25,000.00
01-3101-4265	Patching Loosetop	10,000.00	0.00	5,000.00	5,000.00
01-3101-4270	Plant Materials/Tree Planting	15,000.00	15,311.93	15,000.00	15,000.00
01-3101-4280	Plowing Equipment	5,000.00	3,254.91	5,000.00	5,000.00
01-3101-4285	Postage & Shipping	200.00	123.58	200.00	200.00
01-3101-4305	Repairs & Maintenance - Buildir	5,000.00	3,510.37	12,000.00	12,000.00
01-3101-4310	Repairs & Maintenance - Equip	100,000.00	93,066.54	100,000.00	100,000.00
01-3101-4320	Safety	25,000.00	33,243.45	25,000.00	25,000.00
01-3101-4350	Salaries and Wages	1,161,000.00	1,075,947.33	1,179,600.00	1,179,600.00
01-3101-4355	Salaries Benefits	372,000.00	373,012.92	392,000.00	392,000.00
01-3101-4400	Sand and Salt	215,000.00	150,981.14	215,000.00	215,000.00
01-3101-4405	Seminars and Training	12,000.00	20,098.74	17,000.00	17,000.00
01-3101-4410	Security Monitoring	600.00	304.56	600.00	600.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-3101-4415	Service Agreements	13,000.00	11,848.72	16,000.00	16,000.00
01-3101-4420	Shouldering	50,000.00	47,050.74	50,000.00	50,000.00
01-3101-4425	Sidewalk Maintenance	10,000.00	5,054.90	10,000.00	10,000.00
01-3101-4430	Supplies and Services	23,000.00	30,592.72	23,000.00	23,000.00
01-3101-4435	Sweeping	26,000.00	19,242.82	24,000.00	24,000.00
01-3101-4450	Telephone	0.00	1,202.55		
01-3101-4455	Tree Cutting	16,000.00	7,886.40	16,000.00	16,000.00
01-3101-4460	Uniforms	11,000.00	8,043.04	12,000.00	12,000.00
01-3101-4480	Weed Control	17,000.00	13,346.75	17,000.00	17,000.00
01-3101-4485	Weekly Water Sampling	0.00	0.00		
01-3101-4500	Transfer to Bridge Reserve	200,000.00	200,000.00	250,000.00	250,000.00
01-3101-4540	Transfers to Reserves	2,146,537.00	1,736,266.18	1,669,735.00	1,669,735.00
01-3101-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-3101-4595	Amortization Expense	0.00	0.00		
01-3101-4599	Indirect Cost Transfer	0.00	0.00		
Total Expense		5,294,586.00	4,639,200.99	4,889,014.00	4,889,014.00
Total 3101 Roads Administration		1,490,049.00	1,332,526.37	277,879.00	277,879.00
3120 Emergency Response					
Expense					
01-3120-4305	Repairs and Maintenance - Buil	0.00	0.00		
01-3120-4350	Salaries and Wages	0.00	0.00		
01-3120-4355	Salaries Benefits	0.00	0.00		
01-3120-4430	Supplies and Services	0.00	0.00		
01-3120-4598	Ice Storm Equipment Cost Alloc	0.00	0.00		
Total Expense		0.00	0.00		
Total 3120 Emergency Response		0.00	0.00		
3200 Capital Expenditures - Transportation Service					
Expense					
01-3200-7020	Capital - Roads Needs Study	0.00	0.00		
01-3200-7096	Capital - RS1060 Twp Rd 3 Upg	0.00	0.00		
01-3200-7132	Capital - Hwy 7/MacLennan/Dui	0.00	0.00		
01-3200-7134	Capital - Guelph Rd 3 Bridge B	0.00	0.00		
01-3200-7143	Capital - Bedford Road Reconst	0.00	0.00		
01-3200-7145	Capital - Guelph Street (RS346)	0.00	0.00		
01-3200-7146	Capital - Church Street (RS339)	0.00	0.00		
01-3200-8052	Capital - Sixth and Seventh Line	0.00	0.00		
01-3200-8053	Capital - Harris Street Sidewalk	0.00	0.00		
01-3200-8054	Capital - Tandem Dump/Sander	404,000.00	400,976.99		
01-3200-8055	Capital - Public Works Fleet Vel	0.00	0.00		
01-3200-8056	Capital - Main Stree North PXO	0.00	0.00		
01-3200-8057	Capital - Speedvale Rail Crossin	0.00	0.00		
01-3200-8058	Capital - Radar Signs	0.00	0.00	20,000.00	20,000.00
01-3200-8059	Capital - Seventh Line Surfacing	0.00	0.00		
01-3200-8060	Capital - Guelph Woolwich TL S	0.00	0.00		
01-3200-8061	Capital - Single Axle Dump/San	180,000.00	180,616.40		
01-3200-8062	Capital - Hot Mix Transporter	0.00	0.00		
01-3200-8063	Capital - Fleet Vehicle Replacer	0.00	0.00	72,000.00	72,000.00
01-3200-8064	Capital - Fleet Vehicle	0.00	0.00		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-3200-8065	Capital - Eighth Line Nichol (CR	0.00	0.00		
01-3200-8067	Capital - Woolwich Guelph TL (I	0.00	0.00		
01-3200-8068	Capital - Sixth Line Box Culvert	0.00	0.00		
01-3200-8069	Capital - Equipment Replaceme	0.00	0.00		
01-3200-8070	Capital - Indian Trail Resurfacin	0.00	0.00		
01-3200-8071	Capital - Milton Second Line Re	0.00	0.00		
01-3200-8072	Capital - Kaine Hill Drive Surfac	0.00	0.00		
01-3200-8073	Capital - Albert Street Surfacing	35,000.00	0.00		
01-3200-8074	Capital - Blue Forest Drive Rest	0.00	0.00		
01-3200-8075	Capital - Promenade Road Resi	0.00	0.00		
01-3200-8076	Capital - Station Street Reconst	0.00	0.00		
01-3200-8077	Capital - Jones Baseline Resurf	0.00	0.00		
01-3200-8078	Capital - Conservation Road Cu	0.00	0.00		
01-3200-8079	Capital - Fourth Line Box Culver	0.00	0.00		
01-3200-8080	Capital - Front End Loader Equi	0.00	0.00		
01-3200-8081	Capital - Fleet Vehicle GPS and	0.00	0.00		
01-3200-8082	Capital - Balaclava Street Sidew	0.00	0.00		
01-3200-8083	Capital - Fourth Line Resurfacin	0.00	1,716.03		
01-3200-8084	Capital - Seventh Line Micro Su	0.00	0.00		
01-3200-8085	Capital - Sideroad 20 Micro Sur	0.00	0.00		
01-3200-8086	Capital - Sixth Line East Micro €	0.00	0.00		
01-3200-8087	Capital - Guelph-Nichol Townlin	0.00	0.00		
01-3200-8088	Capital - Bridge 082 (Eden Mills	45,000.00	44,019.60		
01-3200-8089	Capital - Seventh Line Bridge R	0.00	42,697.41	1,400,000.00	1,400,000.00
01-3200-8090	Capital - Erin/Eramosa TL Grav	0.00	0.00		
01-3200-8091	Capital - Skyway Drive Resurfac	226,000.00	229,082.56		
01-3200-8092	Capital - Fife Road Resurfacing	740,000.00	680,393.67		
01-3200-8093	Capital - Boulevard Drainage Irr	40,000.00	0.00	40,000.00	40,000.00
01-3200-8094	Capital - Road Safety: Intersecti	60,000.00	28,909.71	30,000.00	30,000.00
01-3200-8095	Capital - Road Closure Trailers	15,000.00	15,574.76		
01-3200-8096	Capital - Traffic Calming: Speec	44,000.00	49,634.36	54,000.00	54,000.00
01-3200-8097	Capital - Grader	239,000.00	238,627.20		
01-3200-8098	Capital - Brucedale Shop Repla	150,000.00	0.00	150,000.00	150,000.00
01-3200-8099	Capital - Tractor and Attachmer	0.00	241,526.64	245,400.00	245,400.00
01-3200-8100	Capital - Eighth Line E (WR 86 i	0.00	0.00	740,000.00	740,000.00
01-3200-8101	Capital - Fife Rd (WR 32 to Whi	0.00	0.00	660,000.00	660,000.00
01-3200-8102	Capital - Northeast Rockwood F	0.00	0.00	80,000.00	80,000.00
01-3200-9999	Capital	0.00	0.00		
Total Expense		2,178,000.00	2,153,775.33	3,491,400.00	3,491,400.00
Total 3200 Capital Expenditures - Transportation Services		2,178,000.00	2,153,775.33	3,491,400.00	3,491,400.00
3609 Rockwood					
Revenue					
01-3609-3020	Tax Rev - Street Lights	-68,850.00	-69,007.78	-80,000.00	-80,000.00
01-3609-3125	Miscellaneous Revenue	0.00	0.00		
01-3609-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-68,850.00	-69,007.78	-80,000.00	-80,000.00
Expense					
01-3609-4045	Debenture Payments	0.00	0.00		
01-3609-4160	Hydro	28,850.00	27,563.43	38,000.00	38,000.00
01-3609-4310	Repairs & Maint - Equipment	10,000.00	14,151.47	12,000.00	12,000.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-3609-4510	Transfer to Capital Reserve	30,000.00	30,000.00	30,000.00	30,000.00
Total Expense		68,850.00	71,714.90	80,000.00	80,000.00
Total 3609 Rockwood		0.00	2,707.12		
3620 Hydro One Service Areas					
Revenue					
01-3620-3020	Tax Rev - Street Lights	-24,500.00	-24,579.50	-25,000.00	-25,000.00
01-3620-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-24,500.00	-24,579.50	-25,000.00	-25,000.00
Expense					
01-3620-4160	Hydro	8,500.00	8,681.53	12,000.00	12,000.00
01-3620-4310	Repairs & Maint - Equipment	3,000.00	0.00		
01-3620-4510	Transfer to Capital Reserve	13,000.00	13,000.00	13,000.00	13,000.00
Total Expense		24,500.00	21,681.53	25,000.00	25,000.00
Total 3620 Hydro One Service Areas		0.00	-2,897.97		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-3101	Roads Administration	1,490,049.00	1,332,526.37	277,879.00	277,879.00
01-3120	Emergency Response	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	2,178,000.00	2,153,775.33	3,491,400.00	3,491,400.00
01-3609	Rockwood	0.00	2,707.12		
01-3620	Hydro One Service Areas	0.00	-2,897.97		
Total Revenues:		-3,897,887.00	-3,400,261.90	-4,716,135.00	-4,716,135.00
Total Expenses:		7,565,936.00	6,886,372.75	8,485,414.00	8,485,414.00
Report Net:		3,668,049.00	3,486,110.85	3,769,279.00	3,769,279.00

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Summary
2025 Budget**

Department: Public Works	Source of Financing						
2025 Capital Expenditures	Total Cost	Equipment Reserves	Bridge Reserves	Resurfacing Reserves	Infrastructure Renewal	OCIF Reserve	Other
Eighth Line East Resurfacing: Wellington Rd 86 to Sideroad 14 01-3200-8100	\$ 740,000.00			\$ 740,000.00			
Fife Road Resurfacing: Wellington Rd 32 to Whitelaw Rd 01-3200-8101	\$ 660,000.00						\$ 660,000.00
Northeast Rockwood Road Reconstruction: Survey and Design 01-3200-8102	\$ 80,000.00				\$ 80,000.00		
Road Safety: Boulevard Drainage Improvements 01-3200-8093	\$ 40,000.00			\$ 40,000.00			
Road Safety: Intersection Lighting 01-3200-8094	\$ 30,000.00			\$ 30,000.00			
Traffic Calming: Speed Humps 01-3200-8096	\$ 54,000.00			\$ 54,000.00			
Traffic Calming: Radar Signs for Highway 7 Rockwood 01-3200-8058	\$ 20,000.00			\$ 20,000.00			
Seventh Line Bridge Replacements 01-3200-8089	\$ 1,400,000.00		\$ 400,000.00		\$ 250,000.00	\$ 750,000.00	
Fleet Vehicle Replacement: Pickup Truck 01-3200-8063	\$ 72,000.00	\$ 72,000.00					
New Equipment: Tractor with Roadside Mower, Shoulder Grader, and Snow Blower 01-3200-8099	\$ 245,400.00	\$ 245,400.00					
Brucedale Shop Replacement: Preliminary Design 01-3200-8098	\$ 150,000.00				\$ 150,000.00		
Total	\$ 3,491,400.00	\$ 317,400.00	\$ 400,000.00	\$ 884,000.00	\$ 480,000.00	\$ 750,000.00	\$ 660,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Eighth Line East Rehabilitation				
Project Category:	Roads	Asset ID:	RS-1100 and RS-1110		
Project Department Priority:		G.L. Acct:	01-3200-8100		
Project Description:	Resurfacing of Eighth Line East from Wellington Road 86 to Centre Wellington Boundary at Sideroad 14				
Project Justification:	Eighth Line East between Wellington Road 86 and Sideroad 14 is listed as "Very Poor Condition" in condition assessments. The previous improvement year was pre-amalgamation (2000).				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 640,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 60,000.00				
Geo Technical Fees	\$ 20,000.00				
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 740,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 740,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 740,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Fife Road Resurfacing - Wellington Rd 32 to Whitelaw Rd				
Project Category:	Roads	Asset ID:	RS-2070		
Project Department Priority:		G.L. Acct:	01-3200-8101		
Project Description:	Resurfacing of Fife Road from Wellington Road 32 to Guelph Boundary at Whitelaw Road				
Project Justification:	Fife Road between Wellington Road 32 and Whitelaw Road is listed as "Very Poor Condition" in condition assessments. The previous improvement year was 1994.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 570,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 50,000.00				
Geo Technical Fees	\$ 20,000.00				
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 660,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other	\$ 660,000.00				
Total	\$ 660,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By					
November 2024 Date Prepared					
	Department Head				
	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads and Water/Wastewater				
Project Name:	Northeast Rockwood Road Reconstruction				
Project Category:	Roads and Water/Wastewater	Asset ID:	Multiple		
Project Department Priority:		G.L. Acct:	01-3200-8102		
Project Description:	Survey and design for reconstruction of Northeast Rockwood for multi-year construction phasing plan				
Project Justification:	Northeast Rockwood has some of the oldest watermain and sanitary sewers in Rockwood. It also has the majority of road sections with the lowest condition ratings in Rockwood and substandard road sections for an urban environment. Proposed multi-year plan for replacement and reconstruction.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases		\$ 950,000.00	\$ 800,000.00	\$ 950,000.00	
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 80,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
Geo Technical Fees					
Legal Fees					
Contingency		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
Total	\$ 80,000.00	\$ 1,030,000.00	\$ 880,000.00	\$ 1,030,000.00	\$ -
Funding					
Transfer from Roads Reserve	\$ 80,000.00	\$ 650,000.00	\$ 450,000.00	\$ 650,000.00	
Transfer from W/WW Reserve		\$ 380,000.00	\$ 430,000.00	\$ 380,000.00	
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
Other					
Total	\$ 80,000.00	\$ 1,030,000.00	\$ 880,000.00	\$ 1,030,000.00	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By			Department Head		
November 2024					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

Carryover Item

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Boulevard Drainage Improvements				
Project Category:	Roads	Asset ID:			
Project Department Priority:		G.L. Acct: 01-3200-8093			
Project Description:	Installation of boulevard catch basins to address sidewalk icing				
Project Justification:	Frequent sump pump operation causes significant winter icing on the sidewalk on Ridge Road and MacLennan Street approaching Harris Mill School. Boulevard catch basin and lead to storm sewer in road required to address pedestrian safety. Carryover project from 2024. The 2023-24 winter conditions did not allow for accurate justification of need and location.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 40,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Intersection Lighting				
Project Category:	Roads	Asset ID:			
Project Department Priority:		G.L. Acct: 01-3200-8094			
Project Description:	Intersection illumination at Fife Rd/Township Rd 1 and Mill Rd/Jones Baseline intersections				
Project Justification:	Continuation of the intersection illumination started in 2024. Township Road 1 and Fife Road is currently an unlit rural intersection with high prevailing speeds on Township Road 1. Mill Road and Jones Baseline is an unlit intersection with an unusual configuration. Lighting is proposed at the intersection to address night time visibility.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 30,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Traffic Calming: Speed Humps				
Project Category:	Roads	Asset ID:			
Project Department Priority:		G.L. Acct: 01-3200-8096			
Project Description:	Installation of speed humps for traffic calming in select areas				
Project Justification:	Allowance for continuation of traffic calming program. Provision for installation of up to six additional speed humps in 2025, pending positive results over the winter from the 2024 speed hump pilot program. Consideration for additional locations in subsequent years.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 54,000.00	\$ 28,000.00	\$ 30,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 54,000.00	\$ 28,000.00	\$ 30,000.00	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 54,000.00	\$ 28,000.00	\$ 30,000.00		
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 54,000.00	\$ 28,000.00	\$ 30,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2027				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Traffic Calming: Digital Speed Radar Signs - Highway 7, Rockwood				
Project Category:	Roads	Asset ID:			
Project Department Priority:		G.L. Acct: 01-3200-8058			
Project Description:	Purchase and installation of digital speed radar signs in Rockwood on Highway 7				
Project Justification:	Speeding through downtown Rockwood on Highway 7 continues to be a concern. Ministry of Transportation is considering allowing the use of digital radar signs on its corridor in built up areas by local municipalities. Discussions underway to identify number and location. Budget allowance for up to four installations.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 20,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 20,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget

Multi-Year Item

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Seventh Line Bridge Replacements: B002 and B2003				
Project Category:	Roads	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-3200-8089			
Project Description:	Replacement of two existing bridges located on Seventh Line				
Project Justification:	Structures B002 and B2003 have the lowest rated Bridge Condition Index (BCI) of all OSIM structures. Design and approvals for replacement completed in 2023 and 2024.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 1,360,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 40,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 1,400,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 650,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF	\$ 750,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,400,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By			Department Head		
November 2024					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Fleet Vehicle Replacement: Pickup Truck (Unit 124)				
Project Category:	Roads	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-3200-8063			
Project Description:	Life cycle replacement of Public Works pickup truck				
Project Justification:	Fleet pickup unit 124 is a 2017 model with an October 2016 in-service date. Per fleet replacement policy, estimated useful life is 8 years or 200,000 km. Mileage as of October 1, 2024 is 160,000. Recommended replacement in 2025 and maintain old unit for dedicated winter patrol vehicle to save excessive miles on heavy duty vehicles.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 72,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 72,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 72,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 72,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By					Department Head
November 2024 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

Pre-Approved Item

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	New Equipment: Tractor and Attachments				
Project Category:	Roads	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-3200-8099			
Project Description:	Purchase of new tractor with roadside mower, shoulder grader, and snow blower attachments				
Project Justification:	Purchase of a new tractor with roadside mower attachment is required to meet increased level of service for roadside mowing. Additional attachments include tow-behind shoulder grader and snow blower to allow for year round utilization of tractor.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 245,400.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 245,400.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 245,400.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 245,400.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By			Department Head		
November 2024					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

Carryover Item

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Brucedale Shop Replacement				
Project Category:	Roads	Asset ID:			
Project Department Priority:		G.L. Acct: 01-3200-8098			
Project Description:	New Brucedale Public Works Shop				
Project Justification:	The existing Brucedale Public Works Shop was constructed in stages over years. Facility condition assessments are underway. A 2023 roof inspection identified the need for roof replacement due to leak concerns. Roof replacement not recommended given the condition of the balance of the building. Plan for 2025 design and tender; anticipated 2026 construction of new shop.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases		\$ 4,000,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 150,000.00	\$ 60,000.00			
Geo Technical Fees					
Legal Fees					
Contingency		\$ 400,000.00			
Total	\$ 150,000.00	\$ 4,460,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 150,000.00				
Taxation					
CCBF (formerly Gas Tax)					
OCIF					
Financing		\$ 4,460,000.00			
Development Charges					
User Fees					
Other					
Total	\$ 150,000.00	\$ 4,460,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2028				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By			Department Head		
November 2024					
Date Prepared			Reviewed by Director of Finance		

DEPARTMENT: Environmental - Water and Wastewater

CORE SERVICES:

- Responsible for the supply and distribution of safe drinking water, wastewater collection systems, wastewater primary treatment facility, pumping stations, and water storage facilities, all in accordance with Ministry of Environment Certificates of Approval, Drinking Water Works Permit and Municipal Drinking Water License requirements. This includes the administration of the Drinking Water Management Plan, mandatory monitoring, daily inspections/confirmation and calibration of process equipment, the collection/analysis of over 900 water/wastewater samples per year and the maintenance of all facility/process equipment through a comprehensive maintenance management system
- Carry out routine maintenance of water and collection systems including water/sanitary main flushing, swabbing, water and sanitary service replacements, emergency repairs, storage inspection/cleaning, sanitary service blockage/service calls, service locates, as well as valve and hydrant programs
- Responsible for monthly/quarterly meter readings including inspection, service, and replacement of over 2,100 service connections. The inspection, sealing and remote read configuration of new water meter installations
- Respond to resident requests and emergency situations
- Develop, maintain, and coordinate the use of the Township's water and wastewater systems computer models that are used in conjunction with design assignments, project management and infrastructure network analysis. Software licensing agreements related to Computer Maintenance Management System and SCADA alarm handling
- Manage and administer the municipal Consolidated Linear Infrastructure Environmental Compliance Approval (CLI-ECA) in terms of additions, replacements monitoring, and reporting on the Townships sewage collection system and stormwater management systems

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The water and wastewater administration operating budget includes increases in budgeted spending over 2024, including fleet maintenance, the cost of insurance, property taxes, wages, and anticipated increase in wastewater treatment costs to the City of Guelph

CAPITAL PROJECTS: The 2025 Water Wastewater Department capital budget includes the following projects totalling \$2,154,600 combined:

- Radio Communication (RF) Upgrades
- Completion of a second watermain connection across the railway at Catherine Street
- Watermain replacement on a portion of Alma Street
- Continuing hydrant rebuild and painting program
- Airlift (cleaning) of four production wells
- Standpipe cleaning and anode replacement at Hamilton Drive
- Back-up power at the Huntington Pumphouse
- Replacement of exterior doors at six water and wastewater facilities

TOWNSHIP OF GUELPH/ERAMOSIA
Department Summary
2025 Budget

- Bulk purchase of water meters for meter changeout program
- Replacement/rehabilitation of part of the sanitary forcemain to Guelph
- New sewage pumps for Alma Transfer Station and MacLennan Sewage Pump Station
- Completion of Water Wastewater Rate Study and Financial Plan

**TOWNSHIP OF GUELPH/ERAMOSIA
2025 Budget Change Summary**

Environmental Services	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 3,312,525.00	\$ 3,420,716.00	\$ 108,191.00
Taxation - Other	\$ 2,600.00	\$ 2,500.00	\$ (100.00)
Penalty & Interest	\$ 21,393.00	\$ 21,200.00	\$ (193.00)
Other (Misc.)	\$ 56,570.00	\$ 57,870.00	\$ 1,300.00
Grants	\$ -	\$ 50,000.00	\$ 50,000.00
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 536,629.00	\$ 1,487,558.00	\$ 950,929.00
Transfer From Development Charges	\$ 1,042,571.00	\$ 828,423.00	\$ (214,148.00)
Total Revenue	\$ 4,972,288.00	\$ 5,868,267.00	\$ 895,979.00
Expenditures			
Operating Costs	\$ 1,487,711.00	\$ 1,556,915.00	\$ 69,204.00
Debt Charges (Principal and Interest)	\$ 240,699.00	\$ 241,560.00	\$ 861.00
Salaries and Benefits	\$ 912,920.00	\$ 930,500.00	\$ 17,580.00
Transfers To Reserves	\$ 950,958.00	\$ 984,692.00	\$ 33,734.00
Total Expenditures	\$ 3,592,288.00	\$ 3,713,667.00	\$ 121,379.00
Capital Expenditures	\$ 1,380,000.00	\$ 2,154,600.00	\$ 774,600.00
Total Operating and Capital Expenditures	\$ 4,972,288.00	\$ 5,868,267.00	\$ 895,979.00
Net Revenue Less Expenditure	\$ -	\$ -	\$ -

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
4101 Water Combined Services					
Revenue					
01-4101-3040	Penalty and Interest	-14,250.00	-22,186.78	-14,000.00	-14,000.00
01-4101-3125	Miscellaneous Revenue	-15,000.00	-13,094.55	-15,000.00	-15,000.00
01-4101-3150	Grants	0.00	0.00	-50,000.00	-50,000.00
01-4101-3405	Water Meters	-3,000.00	-2,590.12	-25,500.00	-25,500.00
01-4101-3410	Meter Maintenance Charges	-331,992.00	-279,614.17	-351,657.00	-351,657.00
01-4101-3415	Water Charges - Rockwood	-1,066,626.00	-889,755.66	-1,096,778.00	-1,096,778.00
01-4101-3420	Water Charges - Former Guelph	-223,376.00	-181,682.80	-229,000.00	-229,000.00
01-4101-3900	Transfer from Reserves	-505,000.00	-161,177.28	-802,082.00	-802,082.00
01-4101-3920	Transfer from Development Charge	-825,000.00	-79,602.73	-630,000.00	-630,000.00
01-4101-3990	Gain on Disposal of Tangible Capital	0.00	0.00		
Total Revenue		-2,984,244.00	-1,629,704.09	-3,214,017.00	-3,214,017.00
Expense					
01-4101-4005	Advertising	1,500.00	1,437.22	1,500.00	1,500.00
01-4101-4035	Communications	10,610.00	13,186.09	11,820.00	11,820.00
01-4101-4042	Conservation Initiatives	1,000.00	50.00	1,000.00	1,000.00
01-4101-4045	Debt Payments	43,128.00	43,128.00	43,128.00	43,128.00
01-4101-4075	Fees - Audit	4,000.00	6,175.51	5,000.00	5,000.00
01-4101-4080	Fees - Engineering	45,000.00	38,069.20	45,000.00	45,000.00
01-4101-4090	Fees - Legal	500.00	160.27	500.00	500.00
01-4101-4110	Fleet	14,000.00	17,989.72	16,000.00	16,000.00
01-4101-4140	Grounds Maintenance	2,000.00	2,000.00	2,000.00	2,000.00
01-4101-4150	Heating	1,500.00	1,037.31	1,500.00	1,500.00
01-4101-4160	Hydro	75,000.00	62,886.71	81,600.00	81,600.00
01-4101-4165	Insurance	64,032.00	64,031.62	67,156.00	67,156.00
01-4101-4200	Licenses	1,500.00	654.00	1,500.00	1,500.00
01-4101-4210	Locates	500.00	0.00	500.00	500.00
01-4101-4220	Memberships and Dues	1,500.00	1,124.19	1,500.00	1,500.00
01-4101-4230	Meter Repairs	1,000.00	0.00	1,000.00	1,000.00
01-4101-4245	Contracted Services	55,000.00	59,925.88	62,000.00	62,000.00
01-4101-4285	Postage & Shipping	12,000.00	8,898.06	12,000.00	12,000.00
01-4101-4300	Property Taxes	11,184.00	13,878.79	15,295.00	15,295.00
01-4101-4305	Repairs & Maint - Buildings	6,000.00	7,135.74	7,000.00	7,000.00
01-4101-4310	Repairs & Maint - Equipment	33,960.00	35,787.74	35,000.00	35,000.00
01-4101-4317	Repairs & Maint - Water/WW M	31,000.00	40,804.22	32,900.00	32,900.00
01-4101-4320	Safety	3,000.00	1,079.55	3,000.00	3,000.00
01-4101-4350	Salaries and Wages	460,020.00	521,625.34	472,000.00	472,000.00
01-4101-4355	Salaries Benefits	147,900.00	170,670.45	151,000.00	151,000.00
01-4101-4405	Seminars & Training	12,000.00	13,219.07	12,000.00	12,000.00
01-4101-4415	Service Agreements	6,000.00	7,144.19	8,000.00	8,000.00
01-4101-4430	Supplies and Services	63,600.00	75,663.86	64,900.00	64,900.00
01-4101-4450	Telephone	3,200.00	403.65	3,200.00	3,200.00
01-4101-4460	Uniforms	3,000.00	3,073.58	3,000.00	3,000.00
01-4101-4470	Water Meter Stock	13,000.00	29,902.37	25,000.00	25,000.00
01-4101-4510	Transfer to Capital Reserve	153,671.00	153,671.00	178,268.00	178,268.00
01-4101-4530	Transfer to Life Cycling Res	306,955.00	308,134.38	338,550.00	338,550.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-4101-4540	Transfers to Reserves	43,484.00	10,000.00	10,000.00	10,000.00
01-4101-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-4101-4595	Amortization Expense	0.00	0.00		
01-4101-4599	Indirect Costs Transfer	22,500.00	22,500.00	24,000.00	24,000.00
Total Expense		1,654,244.00	1,735,447.71	1,737,817.00	1,737,817.00
Total 4101 Water Combined Services		-1,330,000.00	105,743.62	-1,476,200.00	-1,476,200.00
4120 Capital Expenditures - Water					
Expense					
01-4120-8006	Capital - Water/Wastewater Rat	0.00	0.00	35,600.00	35,600.00
01-4120-8011	Capital - Vehicle Replacement	75,000.00	72,938.23		
01-4120-8017	Capital - SCADA Remote Data I	120,000.00	17,200.51		
01-4120-8019	Capital - New Pumping Milne PI	0.00	0.00		
01-4120-8036	Capital - Huntington PH Back-U	0.00	0.00	86,000.00	86,000.00
01-4120-8042	Capital - Water/Wastewater Fle	0.00	0.00		
01-4120-8043	Capital - HD Standpipe Anode F	0.00	0.00	30,000.00	30,000.00
01-4120-8045	Capital - Station St GUDI Revie	0.00	0.00		
01-4120-8050	Capital - Watermain Rail Crossi	750,000.00	7,305.59	765,000.00	765,000.00
01-4120-8051	Capital - David Masson Park W:	0.00	0.00		
01-4120-8052	Capital - Bedford Road Waterm	0.00	0.00		
01-4120-8053	Capital - Harris Street Waterma	0.00	0.00		
01-4120-8054	Capital - Alma Street Watermair	245,000.00	0.00	315,000.00	315,000.00
01-4120-8055	Capital - Equipment Replaceme	0.00	0.00		
01-4120-8056	Capital - Equipment Replaceme	0.00	0.00		
01-4120-8057	Capital - Water Standpipe Mixe	0.00	0.00		
01-4120-8058	Capital - Hwy 7 Watermain Harr	0.00	2,876.14		
01-4120-8059	Capital - Station Street Water M	0.00	0.00		
01-4120-8060	Capital - Hamilton Drive Back-U	50,000.00	50,107.66		
01-4120-8061	Capital - Huntington Pumphous	0.00	0.00		
01-4120-8062	Capital - Rockwood Booster Sta	20,000.00	23,211.63		
01-4120-8063	Capital - Hydrant Maintenance :	70,000.00	70,657.48	72,000.00	72,000.00
01-4120-8064	Capital - Radio Frequency Com	0.00	0.00	130,000.00	130,000.00
01-4120-8065	Capital - Clean/Airlift Product	0.00	0.00	100,000.00	100,000.00
01-4120-8066	Capital - Exterior Doors Replace	0.00	0.00	16,000.00	16,000.00
01-4120-8067	Capital - Water Meter Replacem	0.00	0.00	50,000.00	50,000.00
01-4120-9999	Capital	0.00	0.00		
Total Expense		1,330,000.00	244,297.24	1,599,600.00	1,599,600.00
Total 4120 Capital Expenditures - Water		1,330,000.00	244,297.24	1,599,600.00	1,599,600.00
4201 Rockwood					
Revenue					
01-4201-3040	Penalty and Interest	-7,143.00	0.00	-7,200.00	-7,200.00
01-4201-3125	Miscellaneous Revenue	-1,500.00	-1,392.00	-1,500.00	-1,500.00
01-4201-3450	Sewer Charges	-1,658,186.00	-1,347,611.94	-1,685,929.00	-1,685,929.00
01-4201-3900	Transfer from Reserves	-30,000.00	-54,439.30	-685,476.00	-685,476.00
01-4201-3920	Transfer from Development Chg	-217,571.00	-25,785.50	-198,423.00	-198,423.00
01-4201-3990	Gain on Disposal of Tangible C:	0.00	0.00		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Total Revenue		-1,914,400.00	-1,429,228.74	-2,578,528.00	-2,578,528.00
Expense					
01-4201-4035	Communications	5,500.00	5,792.73	5,500.00	5,500.00
01-4201-4042	Conservation Initiatives	1,000.00	25.00	1,000.00	1,000.00
01-4201-4045	Debenture Payments	197,571.00	197,571.00	198,432.00	198,432.00
01-4201-4080	Fees - Engineering	12,000.00	10,006.43	14,000.00	14,000.00
01-4201-4090	Fees - Legal	500.00	0.00	500.00	500.00
01-4201-4110	Fleet	5,720.00	7,258.64	7,000.00	7,000.00
01-4201-4140	Grounds Maintenance	2,000.00	2,000.00	2,000.00	2,000.00
01-4201-4150	Heating	500.00	338.39	500.00	500.00
01-4201-4160	Hydro	46,000.00	39,419.09	53,125.00	53,125.00
01-4201-4165	Insurance	40,438.00	40,438.04	42,411.00	42,411.00
01-4201-4200	Licenses	500.00	320.00	500.00	500.00
01-4201-4220	Memberships and Dues	0.00	0.00		
01-4201-4245	Contracted Services	3,640.00	3,478.17	3,710.00	3,710.00
01-4201-4300	Property Taxes	19,128.00	18,897.51	19,464.00	19,464.00
01-4201-4305	Repairs & Maint - Building	4,200.00	4,083.63	6,000.00	6,000.00
01-4201-4310	Repairs & Maint - Equipment	33,000.00	32,287.87	33,000.00	33,000.00
01-4201-4317	Repairs & Maint - Water/WW M	30,000.00	33,538.38	35,000.00	35,000.00
01-4201-4320	Safety	2,000.00	1,226.09	2,000.00	2,000.00
01-4201-4350	Salaries and Wages	230,540.00	164,957.40	232,000.00	232,000.00
01-4201-4355	Salaries Benefits	74,460.00	58,663.46	75,500.00	75,500.00
01-4201-4405	Seminars and Training	5,000.00	3,670.94	5,000.00	5,000.00
01-4201-4415	Service Agreements	1,000.00	0.00	1,000.00	1,000.00
01-4201-4430	Supplies and Services	58,000.00	37,853.83	58,000.00	58,000.00
01-4201-4450	Telephone	0.00	0.00		
01-4201-4460	Uniforms	800.00	0.00	800.00	800.00
01-4201-4475	W/W Treatment City of Guelph	650,000.00	707,752.27	659,433.00	659,433.00
01-4201-4510	Transfer to Capital Reserve	205,693.00	205,693.00	224,253.00	224,253.00
01-4201-4530	Transfer to Life Cycling Res	200,000.00	200,000.00	200,000.00	200,000.00
01-4201-4540	Transfers to Reserves	13,210.00	0.00		
01-4201-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-4201-4595	Amortization Expense	0.00	0.00		
01-4201-4599	Indirect Costs Transfer	22,000.00	22,000.00	20,000.00	20,000.00
Total Expense		1,864,400.00	1,797,271.87	1,900,128.00	1,900,128.00
Total 4201 Rockwood		-50,000.00	368,043.13	-678,400.00	-678,400.00
4202 Gazer Mooney					
Revenue					
01-4202-3125	Miscellaneous Revenue	-4,500.00	0.00	-4,550.00	-4,550.00
01-4202-3450	Sewer Charges	-25,345.00	-25,344.87	-25,852.00	-25,852.00
01-4202-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-29,845.00	-25,344.87	-30,402.00	-30,402.00
Expense					
01-4202-4160	Hydro	4,500.00	2,974.11	4,550.00	4,550.00
01-4202-4540	Transfers to Reserves	25,345.00	25,344.68	25,852.00	25,852.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Total Expense		29,845.00	28,318.79	30,402.00	30,402.00
Total 4202 Gazer Mooney		0.00	2,973.92		
4220 Capital Expenditures - Waste Water					
Expense					
01-4220-8011	Capital - Vehicle Replacement	0.00	0.00		
01-4220-8534	Capital - Lou's Blvd SPS Upgra	0.00	0.00		
01-4220-8535	Capital - Ridge Road SPS (Dies	0.00	0.00		
01-4220-8538	Capital - Sanitary Inflow Investiç	20,000.00	0.00		
01-4220-8539	Capital - Ridge Road SPS Pipin	0.00	0.00		
01-4220-8540	Capital - Rockwood to Guelph F	30,000.00	3,967.71	500,000.00	500,000.00
01-4220-8541	Capital - New Sewage Pumps A	0.00	0.00	55,000.00	55,000.00
01-4220-9999	Capital	0.00	0.00		
Total Expense		50,000.00	3,967.71	555,000.00	555,000.00
Total 4220 Capital Expenditures - Waste Water		50,000.00	3,967.71	555,000.00	555,000.00
4300 Garbage					
Revenue					
01-4300-3475	Garbage User Fees	-4,000.00	-8,837.50	-6,000.00	-6,000.00
01-4300-3480	Composters	0.00	0.00		
Total Revenue		-4,000.00	-8,837.50	-6,000.00	-6,000.00
Expense					
01-4300-4115	Garbage Bags	4,000.00	8,542.07	6,000.00	6,000.00
Total Expense		4,000.00	8,542.07	6,000.00	6,000.00
Total 4300 Garbage		0.00	-295.43		
4400 Source Water Protection					
Revenue					
01-4400-3125	Miscellaneous Revenue	-35,570.00	-143,570.00	-36,820.00	-36,820.00
01-4400-3150	Grants	0.00	0.00		
01-4400-3225	Tax Rev - Septic Inspection Fee	-2,600.00	-2,500.00	-2,500.00	-2,500.00
01-4400-3900	Transfer from Reserves	-1,629.00	0.00		
Total Revenue		-39,799.00	-146,070.00	-39,320.00	-39,320.00
Expense					
01-4400-4245	Contracted Services	37,199.00	22,205.05	31,551.00	31,551.00
01-4400-4540	Transfer to Reserves	2,600.00	2,500.00	7,769.00	7,769.00
Total Expense		39,799.00	24,705.05	39,320.00	39,320.00
Total 4400 Source Water Protection		0.00	-121,364.95		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-4101	Water Combined Services	-1,330,000.00	105,743.62	-1,476,200.00	-1,476,200.00
01-4120	Capital Expenditures - Water	1,330,000.00	244,297.24	1,599,600.00	1,599,600.00
01-4201	Rockwood	-50,000.00	368,043.13	-678,400.00	-678,400.00
01-4202	Gazer Mooney	0.00	2,973.92		
01-4220	Capital Expenditures - Waste Water	50,000.00	3,967.71	555,000.00	555,000.00
01-4300	Garbage	0.00	-295.43		
01-4400	Source Water Protection	0.00	-121,364.95		
Total Revenues:		-4,972,288.00	-3,239,185.20	-5,868,267.00	-5,868,267.00
Total Expenses:		4,972,288.00	3,842,550.44	5,868,267.00	5,868,267.00
Report Net:		0.00	603,365.24		

TOWNSHIP OF GUELPH/ERAMOSIA
Capital Summary
2025 Budget

Department: Water and Wastewater	Source of Financing						
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Water Reserves	Wastewater Reserves	Debenture	Other
Water/Wastewater: Rockwood Radio Frequency Communication Upgrade 01-4120-8064	\$ 130,000.00			\$ 52,000.00	\$ 78,000.00		
Water: Catherine Street Railway Watermain Crossing 01-4120-8050	\$ 765,000.00		\$ 630,000.00	\$ 135,000.00			
Water: Alma Street Watermain Replacement (Pasmore to Inkerman) 01-4120-8054	\$ 315,000.00			\$ 315,000.00			
Water: Hydrant Maintenance and Painting 01-4120-8063	\$ 72,000.00			\$ 72,000.00			
Water: Clean/Airlift Water Supply Production Wells 01-4120-8065	\$ 100,000.00			\$ 100,000.00			
Water: Hamilton Drive Standpipe Interior Cleaning and Anode Replacement 01-4120-8043	\$ 30,000.00			\$ 30,000.00			
Water: Huntington Pumphouse Back-up Power 01-4120-8036	\$ 86,000.00	\$ 50,000.00		\$ 36,000.00			
Water/Wastewater: Replace Exterior Doors at Six Facilities 01-4120-8066	\$ 16,000.00			\$ 12,200.00	\$ 3,800.00		
Water/Wastewater: Water Meters for Replacement Program 01-4120-8067	\$ 50,000.00			\$ 25,000.00	\$ 25,000.00		

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Summary
2025 Budget**

Department: Water and Wastewater	Source of Financing						
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Water Reserves	Wastewater Reserves	Debenture	Other
Wastewater: Rockwood to Guelph Forcemain Replacement 01-4220-8540	\$ 500,000.00				\$ 500,000.00		
Wastewater: New Sewage Pumps for Alma Transfer and MacLennan SPS 01-4220-8541	\$ 55,000.00				\$ 55,000.00		
Water/Wastewater: Rate Study/Financial Plan 01-4120-8006	\$ 35,600.00			\$ 19,000.00	\$ 16,600.00		
Total	\$ 2,154,600.00	\$ 50,000.00	\$ 630,000.00	\$ 796,200.00	\$ 678,400.00	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Rockwood Radio Frequency Communication Upgrade				
Project Category:	Water/Wastewater (Combined)	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8064			
Project Description:	Upgrade existing Radio Frequency (RF) Communications and implement across all Rockwood Water and Wastewater facilities				
Project Justification:	RF communication is the only connection to several facilities in Rockwood which have out of date equipment. Updated technology will eliminate communication lags. Installing RF in all Rockwood facilities provides redundancy with no ongoing fees.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 130,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 130,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

Multi-Year Item

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Railway Watermain Crossing - Catherine Street to Rockmosa				
Project Category:	Water	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8050			
Project Description:	Design and construction of watermain from Catherine Street crossing railway to north side of Rockwood				
Project Justification:	One watermain connection to north Rockwood with no storage or wells located north of the tracks. Second connection required to provide redundancy for the provision of water given the development occurring north of the tracks. Metrolinx design approval received in 2022. Project tendered and awarded in 2023. Contractor working on construction workplan approval with Metrolinx.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2022	2023	2024	2025	2026
Capital Purchases		\$ 146,704.85		\$ 725,000.00	
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 14,000.00	\$ 38,283.01	\$ 6,664.50	\$ 20,000.00	
Geo Technical Fees					
Legal Fees					
Contingency				\$ 20,000.00	
Total	\$ 14,000.00	\$ 184,987.86	\$ 6,664.50	\$ 765,000.00	\$ -
Funding					
Transfer from Reserve	\$ 14,000.00			\$ 135,000.00	
Taxation					
Grants					
Financing					
Development Charges		\$ 184,987.86	\$ 6,664.50	\$ 630,000.00	
User Fees					
Other					
Total	\$ 14,000.00	\$ 184,987.86	\$ 6,664.50	\$ 765,000.00	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
Updated November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

Carryover Item

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Alma Street Watermain Replacement				
Project Category:	Water	Asset ID:			
Project Department Priority:	Moderate	G.L. Acct: 01-4120-8054			
Project Description:	Replacement of watermain along Alma Street between Pasmore Street and Inkerman Street coordinated with commercial plaza highway improvements				
Project Justification:	Original 1970s watermain on Alma Street. Several residential services capped as houses removed in advance of commercial development. Highway improvements required for commercial development. Coordinating the watermain replacement with commercial project provided significant cost savings. Still pending commercial development.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	
Capital Purchases	\$ 270,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 315,000.00	\$ -	\$ -	\$ -	
Funding					
Transfer from Reserve	\$ 315,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 315,000.00	\$ -	\$ -	\$ -	
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By			Department Head		
Updated November 2024					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

Multi-Year Item

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Hydrant Maintenance and Painting				
Project Category:	Water	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8063			
Project Description:	Rebuild aging discontinued hydrants and paint hydrants in need				
Project Justification:	Life cycle sandblasting and painting refresh of older hydrants. Necessary rebuild of older discontinued Cannon hydrants. Currently have 36 discontinued hydrants which are not supported for parts. New replacement cost would be in excess of \$400,000 for all. Phased multi-year approach to rebuild.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2024	2025	2026	2027	2028
Capital Purchases	\$ 70,657.00	\$ 72,000.00	\$ 62,000.00		
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 70,657.00	\$ 72,000.00	\$ 62,000.00	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 70,657.00	\$ 72,000.00	\$ 62,000.00		
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 70,657.00	\$ 72,000.00	\$ 62,000.00	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2026				
New Operating Costs Per Year:					
Harry Niemi Submitted By			Department Head		
Updated November 2024 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Clean and Airlift Production Wells				
Project Category:	Water	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8065			
Project Description:	Removal of pumps and piping in production wells followed by initial video; airlift to clean casing; post-cleaning video, chlorination, and reinstallation				
Project Justification:	Regular maintenance on production wells required. This project includes Station Street, Bernardi, and Milne Wells in Rockwood and Huntington Well in Hamilton Drive system. Other Station Street Well and Cross Creek Well recently completed.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 100,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 100,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Hamilton Drive Standpipe Cleaning and Anode Replacement				
Project Category:	Water	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8043			
Project Description:	Drain and clean the interior of Hamilton Drive Standpipe and replace anodes inside tank				
Project Justification:	Sacrificial anodes inside water reservoirs prevent deterioration of other metal components. These anodes require replacement. Project is a required maintenance activity coupled with an interior cleaning of the tank.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 30,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi					
Submitted By			Department Head		
November 2024					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Huntington Pumphouse Back-up Power Generator				
Project Category:	Water	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8036			
Project Description:	Back-up power supply at Huntington Well and Pumphouse				
Project Justification:	The well supplies in the Hamilton Drive water system do not currently have back-up power. A generator was added in 2024 at the standpipe to provide power for critical SCADA controls. Provision of back up power at Huntington Pumphouse will also ensure uninterrupted water supply during the scheduled cleaning of standpipe when the reservoir is drained. Project contingent on successful grant application for 2025.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 86,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 86,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 36,000.00				
Taxation					
Grants	\$ 50,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 86,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Facility Exterior Door Replacements				
Project Category:	Water/Wastewater (Combined)	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8066			
Project Description:	Replacement of exterior entry doors at six water and wastewater facilities				
Project Justification:	Exterior doors in need of replacement due to failing frames and doors. Facilities included in this project are: Rockwood Booster Station, Bernardi Pumphouse, Station Street Pumphouse, Hamilton Drive Standpipe, MacLennan Sewage Pumping Station, and Valley Road Sewage Pumping Station				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 16,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 16,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Water Meter Replacements				
Project Category:	Water/Wastewater (Combined)	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8067			
Project Description:	Life cycle replacement of water meters				
Project Justification:	The typical useful life for a water meter is 15 to 20 years. Older meters tend to be less accurate and more prone to maintenance issues. Proactive, timely replacement of meters is the best way to avoid billing issues and lost revenue. Bulk purchase of meters allows for inventory in stock to initiate changeout program. Multi-year program.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Funding					
Transfer from Reserve	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
NET OPERATING COSTS					
Estimated Completion Date:	2029				
New Operating Costs Per Year:					
Harry Niemi Submitted By			Department Head		
November 2024 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

Multi-Year Item

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Rockwood to Guelph Forcemain Replacement				
Project Category:	Wastewater	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4220-8540			
Project Description:	Replacement of the first 400 m of Rockwood to Guelph forcemain				
Project Justification:	The Rockwood to Guelph forcemain was constructed in the early 1970s from thin-walled PVC pipe. The first 400 m, from the Alma facility to Fourth Line, is considered "At Risk" and sees the highest pressure. Replacement was identified in last Rate Study to mitigate risk and determine a condition assessment for the rest of the 7 km forcemain. Design started in 2024 with construction in 2025.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2024	2025	2026	2027	2028
Capital Purchases		\$ 440,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 30,000.00	\$ 40,000.00			
Geo Technical Fees					
Legal Fees					
Contingency		\$ 20,000.00			
Total	\$ 30,000.00	\$ 500,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 30,000.00	\$ 500,000.00			
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 30,000.00	\$ 500,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
Updated November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Alma and MacLennan Sewage Pumps				
Project Category:	Wastewater	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4220-8541			
Project Description:	Purchase of new sewage pumps for Alma Transfer Station and MacLennan Street Sewage Pumping Station				
Project Justification:	Sewage pump failures can have significant environmental and financial costs. Timely replacement is critical. Purchasing spares in advance of actual pump failure allows for quick replacement and maximizes useful life of existing pumps.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 55,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 55,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Rate Study and Financial Plan				
Project Category:	Water/Wastewater (Combined)	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-4120-8006			
Project Description:	Water and Wastewater Rate Study and Financial Plan				
Project Justification:	Municipal licence and permits require an update to the Financial Plan every five years. Financial Plan was last updated in 2020. The water and wastewater rate is also updated at that time to ensure rates are appropriate to operate and maintain the user pay systems.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 35,600.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 35,600.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 35,600.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 35,600.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Harry Niemi Submitted By	Department Head				
November 2024 Date Prepared	Reviewed by Director of Finance				

DEPARTMENT: Parks and Recreation

CORE SERVICES:

- Encouraging community involvement in recreation, healthy active living, and sport and cultural pursuits that support the wellbeing of individuals, strengthens communities, and encourages volunteer engagement and participation for all ages
- Providing programs and leisure services such as fitness, sports, and older adult programming, in collaboration with individuals, groups, and partners
- Scheduling and administering the use of all recreational facilities, sports fields, outdoor ice rinks, community halls, splash pad, community parks, and cemeteries
- Planning, developing, maintaining, and operating parks, open spaces, facilities, and cemeteries
- Promoting departmental and community programs, services, and related information
- Administering Parks and Recreation related leases and agreements
- Planning, designing, and developing neighbourhood and community parks and related amenities
- Coordinating all maintenance and services of Township owned buildings

**TOWNSHIP OF GUELPH/ERAMOSIA
2025 Budget Change Summary**

Parks and Recreation	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 771,859.00	\$ 879,580.00	\$ 107,721.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ 2,500.00	\$ 2,500.00
Other (Misc.)	\$ 107,000.00	\$ 62,000.00	\$ (45,000.00)
Grants	\$ 42,700.00	\$ 75,500.00	\$ 32,800.00
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 389,000.00	\$ 785,500.00	\$ 396,500.00
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 1,310,559.00	\$ 1,805,080.00	\$ 494,521.00
Expenditures			
Operating Costs	\$ 872,513.00	\$ 901,182.00	\$ 28,669.00
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 1,444,100.00	\$ 1,484,869.00	\$ 40,769.00
Transfers To Reserves	\$ 297,997.00	\$ 347,473.00	\$ 49,476.00
Total Expenditures	\$ 2,614,610.00	\$ 2,733,524.00	\$ 118,914.00
Capital Expenditures	\$ 389,000.00	\$ 811,000.00	\$ 422,000.00
Total Operating and Capital Expenditures	\$ 3,003,610.00	\$ 3,544,524.00	\$ 540,914.00
Net Revenue Less Expenditure	\$ 1,693,051.00	\$ 1,739,444.00	\$ 46,393.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
6101 Rockwood Town Hall					
Revenue					
01-6101-3600	Rental Income	-20,616.00	-20,616.32	-21,668.00	-21,668.00
01-6101-3900	Transfer from Reserves	0.00	0.00		
Total Revenue		-20,616.00	-20,616.32	-21,668.00	-21,668.00
Expense					
01-6101-4165	Insurance	964.00	964.16	1,011.00	1,011.00
01-6101-4305	Repairs & Maint - Building	4,500.00	2,865.25	7,500.00	7,500.00
01-6101-4410	Security Monitoring	500.00	299.40	500.00	500.00
01-6101-4430	Supplies and Services	0.00	196.85		
01-6101-4540	Transfers to Reserves	6,228.00	6,228.00	6,550.00	6,550.00
Total Expense		12,192.00	10,553.66	15,561.00	15,561.00
Total 6101 Rockwood Town Hall		-8,424.00	-10,062.66	-6,107.00	-6,107.00
6103 Rockmosa					
Revenue					
01-6103-3125	Miscellaneous Revenue	0.00	0.00		
01-6103-3150	Grants	0.00	0.00		
01-6103-3600	Rental Income	-34,000.00	-43,555.59	-35,000.00	-35,000.00
01-6103-3640	Programming	-30,000.00	-50,324.84	-36,000.00	-36,000.00
01-6103-3900	Transfer from Reserves	-25,000.00	0.00	-25,000.00	-25,000.00
Total Revenue		-89,000.00	-93,880.43	-96,000.00	-96,000.00
Expense					
01-6103-4005	Advertising	1,000.00	746.42	1,000.00	1,000.00
01-6103-4030	Cleaning	14,000.00	13,440.00	18,000.00	18,000.00
01-6103-4035	Communications	1,600.00	1,954.24	1,900.00	1,900.00
01-6103-4150	Heating	5,500.00	4,198.48	5,200.00	5,200.00
01-6103-4160	Hydro	6,500.00	6,370.55	7,400.00	7,400.00
01-6103-4165	Insurance	3,460.00	3,459.63	3,628.00	3,628.00
01-6103-4287	Programming	0.00	0.00	9,000.00	9,000.00
01-6103-4305	Repairs & Maint - Building	15,000.00	7,116.68	15,000.00	15,000.00
01-6103-4310	Repairs & Maint - Equipment	0.00	0.00	8,000.00	8,000.00
01-6103-4350	Salaries and Wages	19,285.00	18,578.15	20,655.00	20,655.00
01-6103-4355	Salaries Benefits	3,005.00	3,008.81	3,300.00	3,300.00
01-6103-4410	Security Monitoring	500.00	299.40	500.00	500.00
01-6103-4415	Service Agreements	4,000.00	3,611.73	5,000.00	5,000.00
01-6103-4430	Supplies and Services	8,000.00	8,336.36	8,000.00	8,000.00
01-6103-4463	Utilities	800.00	771.98	800.00	800.00
01-6103-4540	Transfers to Reserves	25,950.00	25,950.00	27,246.00	27,246.00
Total Expense		108,600.00	97,842.43	134,629.00	134,629.00
Total 6103 Rockmosa		19,600.00	3,962.00	38,629.00	38,629.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
6104 Eden Mills Community Centre					
Expense					
01-6104-4165	Insurance	2,212.00	2,211.90	2,320.00	2,320.00
Total Expense		2,212.00	2,211.90	2,320.00	2,320.00
Total 6104 Eden Mills Community Centre		2,212.00	2,211.90	2,320.00	2,320.00
6105 Marden Community Centre					
Revenue					
01-6105-3125	Miscellaneous Revenue	0.00	0.00		
01-6105-3600	Rental Income	-24,000.00	-44,132.79	-35,000.00	-35,000.00
01-6105-3640	Programming	-6,000.00	-14,316.20	-11,000.00	-11,000.00
01-6105-3900	Transfer From Reserves	0.00	0.00		
Total Revenue		-30,000.00	-58,448.99	-46,000.00	-46,000.00
Expense					
01-6105-4005	Advertising	1,500.00	628.44	1,500.00	1,500.00
01-6105-4030	Cleaning	5,500.00	5,875.00	7,000.00	7,000.00
01-6105-4150	Heating	2,000.00	1,747.41	2,200.00	2,200.00
01-6105-4160	Hydro	2,500.00	2,047.66	2,750.00	2,750.00
01-6105-4165	Insurance	1,985.00	1,985.04	2,082.00	2,082.00
01-6105-4287	Programming	0.00	0.00	2,000.00	2,000.00
01-6105-4305	Repairs & Maint - Building	3,500.00	4,388.13	4,000.00	4,000.00
01-6105-4310	Repairs & Maint - Equipment	0.00	0.00	2,000.00	2,000.00
01-6105-4350	Salaries and Wages	0.00	0.00	7,000.00	7,000.00
01-6105-4355	Salaries Benefits	0.00	0.00	1,125.00	1,125.00
01-6105-4410	Security Monitoring	515.00	149.76	500.00	500.00
01-6105-4415	Service Agreements	0.00	234.00	1,500.00	1,500.00
01-6105-4430	Supplies and Services	3,500.00	3,307.45	3,500.00	3,500.00
01-6105-4485	Weekly Water Sampling	570.00	463.10	570.00	570.00
01-6105-4540	Transfers to Reserves	5,709.00	5,709.00	15,000.00	15,000.00
Total Expense		27,279.00	26,534.99	52,727.00	52,727.00
Total 6105 Marden Community Centre		-2,721.00	-31,914.00	6,727.00	6,727.00
6106 Marden Park House					
Revenue					
01-6106-3600	Rental Income	-24,442.00	-24,441.08	-24,808.00	-24,808.00
01-6106-3900	Transfer From Reserves	0.00	0.00	-15,000.00	-15,000.00
Total Revenue		-24,442.00	-24,441.08	-39,808.00	-39,808.00
Expense					
01-6106-4090	Fees - Legal	0.00	0.00	500.00	500.00
01-6106-4165	Insurance	1,191.00	1,191.03	1,249.00	1,249.00
01-6106-4300	Property Taxes	7,411.00	6,825.11	7,707.00	7,707.00
01-6106-4305	Repairs & Maint - Building	4,000.00	2,851.23	3,500.00	3,500.00
01-6106-4430	Supplies and Services	0.00	13.98		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6106-4485	Weekly Water Sampling	580.00	0.00	580.00	580.00
01-6106-4540	Transfers to Reserves	6,228.00	6,228.00	6,550.00	6,550.00
Total Expense		19,410.00	17,109.35	20,086.00	20,086.00
Total 6106 Marden Park House		-5,032.00	-7,331.73	-19,722.00	-19,722.00
6107 Rockwood Cemetery Chapel					
Revenue					
01-6107-3110	Interest Income	0.00	-2,094.38	-2,500.00	-2,500.00
01-6107-3600	Rental Income	-425.00	0.00		
01-6107-3900	Transfer from Reserves	-5,000.00	-4,158.00		
Total Revenue		-5,425.00	-6,252.38	-2,500.00	-2,500.00
Expense					
01-6107-4160	Hydro	380.00	225.93	380.00	380.00
01-6107-4165	Insurance	1,021.00	1,020.87	1,071.00	1,071.00
01-6107-4305	Repairs & Maint - Building	1,000.00	168.08	1,000.00	1,000.00
01-6107-4430	Supplies and Services	650.00	1,426.17	650.00	650.00
01-6107-4540	Transfers to Reserves	3,114.00	3,114.00	3,270.00	3,270.00
Total Expense		6,165.00	5,955.05	6,371.00	6,371.00
Total 6107 Rockwood Cemetery Chapel		740.00	-297.33	3,871.00	3,871.00
6108 Rockwood Library/Older Adult Centre					
Revenue					
01-6108-3150	Grant	0.00	0.00		
01-6108-3600	Rental Income	-88,009.00	-91,144.67	-89,761.00	-89,761.00
01-6108-3640	Programming	-15,000.00	-26,296.34	-18,000.00	-18,000.00
01-6108-3900	Transfer from Reserves	0.00	0.00		
01-6108-3920	Transfer From Development Ch	0.00	0.00		
Total Revenue		-103,009.00	-117,441.01	-107,761.00	-107,761.00
Expense					
01-6108-4005	Advertising	3,000.00	1,507.23	3,000.00	3,000.00
01-6108-4030	Cleaning	1,500.00	1,080.00	1,500.00	1,500.00
01-6108-4035	Communications	2,600.00	3,010.59	2,600.00	2,600.00
01-6108-4045	Debenture Payment	29,250.00	29,250.11	28,696.00	28,696.00
01-6108-4150	Heating	3,600.00	3,071.79	3,600.00	3,600.00
01-6108-4160	Hydro	4,200.00	3,725.84	4,650.00	4,650.00
01-6108-4165	Insurance	3,403.00	3,402.92	3,569.00	3,569.00
01-6108-4220	Memberships and Dues	2,400.00	350.00	750.00	750.00
01-6108-4287	Programming	17,000.00	19,670.19	17,000.00	17,000.00
01-6108-4305	Repairs & Maint - Building	4,000.00	3,575.51	9,000.00	9,000.00
01-6108-4310	Repairs & Maint - Equipment	1,000.00	0.00		
01-6108-4410	Security Monitoring	530.00	299.40	530.00	530.00
01-6108-4430	Supplies and Services	20,000.00	13,206.68	15,000.00	15,000.00
01-6108-4463	Utilities	1,000.00	1,055.76	1,100.00	1,100.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6108-4540	Transfers to Reserves	7,266.00	7,266.00	14,500.00	14,500.00
Total Expense		100,749.00	90,472.02	105,495.00	105,495.00
Total 6108 Rockwood Library/Older Adult Centre		-2,260.00	-26,968.99	-2,266.00	-2,266.00
6120 Capital Expenditures - P & R Buildings					
Expense					
01-6120-9052	Capital - Marden Park House St	0.00	0.00		
01-6120-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00		
Total 6120 Capital Expenditures - P & R Buildings		0.00	0.00		
6157 Royal Distributing Athletic Performance Centr					
Revenue					
01-6157-3125	Miscellaneous Revenue	-2,000.00	-10,460.20	-5,000.00	-5,000.00
01-6157-3150	Grants	0.00	0.00	-25,500.00	-25,500.00
01-6157-3600	Rental Income	-340,000.00	-499,712.62	-405,000.00	-405,000.00
01-6157-3625	Office Rental Income	0.00	0.00		
01-6157-3630	Track Revenue	-42,000.00	-53,262.93	-42,000.00	-42,000.00
01-6157-3640	Programming	-90,000.00	-83,390.27	-92,000.00	-92,000.00
01-6157-3900	Transfer from Reserves	-30,000.00	0.00	-55,500.00	-55,500.00
01-6157-3910	Transfer from Park in Lieu	0.00	0.00		
01-6157-3920	Transfer from Development Charge	0.00	0.00		
Total Revenue		-504,000.00	-646,826.02	-625,000.00	-625,000.00
Expense					
01-6157-4005	Advertising	3,500.00	1,699.15	3,500.00	3,500.00
01-6157-4035	Communications	3,500.00	3,472.45	3,500.00	3,500.00
01-6157-4045	Debt Payments	0.00	0.00		
01-6157-4070	Equipment Rental	2,000.00	963.78	2,000.00	2,000.00
01-6157-4090	Fees - Legal	0.00	0.00		
01-6157-4150	Heating	14,000.00	11,197.05	14,000.00	14,000.00
01-6157-4160	Hydro	42,000.00	34,399.33	44,850.00	44,850.00
01-6157-4165	Insurance	42,310.00	42,309.64	44,374.00	44,374.00
01-6157-4250	Office Equipment	6,000.00	658.11	5,000.00	5,000.00
01-6157-4287	Programming	11,000.00	11,276.75	14,000.00	14,000.00
01-6157-4305	Repairs & Maint - Building	20,000.00	19,065.46	20,000.00	20,000.00
01-6157-4310	Repairs & Maint - Equipment	5,000.00	9,782.81	5,000.00	5,000.00
01-6157-4350	Salaries and Wages	228,195.00	235,485.87	235,500.00	235,500.00
01-6157-4355	Salaries Benefits	69,490.00	65,018.08	70,650.00	70,650.00
01-6157-4410	Security Monitoring	500.00	299.40	500.00	500.00
01-6157-4415	Service Agreements	10,000.00	8,437.79	10,000.00	10,000.00
01-6157-4430	Supplies and services	18,000.00	23,247.24	20,000.00	20,000.00
01-6157-4460	Uniforms	750.00	639.20	750.00	750.00
01-6157-4475	W/W Treatment	8,700.00	5,019.78	8,700.00	8,700.00
01-6157-4485	Weekly Water Sampling	10,000.00	3,394.00	7,000.00	7,000.00
01-6157-4540	Transfer to Reserves	38,925.00	38,925.00	100,000.00	100,000.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Total Expense		533,870.00	515,290.89	609,324.00	609,324.00
Total 6157 Royal Distributing Athletic Performance Cent		29,870.00	-131,535.13	-15,676.00	-15,676.00
6199 Capital Expenditures - P & R Buildings					
Expense					
01-6199-9052	Capital - Marden Pump House	0.00	0.00		
01-6199-9053	Capital - RDAPC Flooring - Offi	0.00	0.00		
01-6199-9054	Capital - Surveillance Camera U	0.00	0.00		
01-6199-9055	Capital - Chair Replacement - M	0.00	0.00		
01-6199-9056	Capital - Commercial Dishwash	0.00	0.00		
01-6199-9057	Capital - Emergency Back-up G	0.00	0.00		
01-6199-9058	Capital - Older Adult Centre Up	0.00	0.00		
01-6199-9059	Capital - RDAPC Back Up Gene	0.00	0.00		
01-6199-9061	Capital - Fire Panel Replaceme	0.00	14,254.29		
01-6199-9062	Capital - Wastewater Treatment	30,000.00	0.00	30,000.00	30,000.00
01-6199-9063	Capital - Replacement Full-Size	0.00	0.00		
01-6199-9064	Capital - RDAPC Roof Maintena	0.00	0.00		
01-6199-9065	Capital - Rockwood Chapel Wilk	5,000.00	4,158.00		
01-6199-9066	Capital - Rockmosa CC Grading	25,000.00	0.00	25,000.00	25,000.00
01-6199-9067	Capital - Park House Windows/A	0.00	0.00	15,000.00	15,000.00
01-6199-9068	Capital - RDAPC Indoor Turf Re	0.00	0.00	51,000.00	51,000.00
01-6199-9999	Capital	0.00	0.00		
Total Expense		60,000.00	18,412.29	121,000.00	121,000.00
Total 6199 Capital Expenditures - P & R Buildings		60,000.00	18,412.29	121,000.00	121,000.00
6250 General Parks					
Revenue					
01-6250-3125	Miscellaneous Revenue	-55,000.00	-71,684.68	-57,000.00	-57,000.00
01-6250-3130	Financing	0.00	0.00		
01-6250-3150	Grants	-42,700.00	-60,675.00	-50,000.00	-50,000.00
01-6250-3500	Donation Revenue	0.00	-1,000.00		
01-6250-3640	Programming	0.00	0.00		
01-6250-3900	Transfer from Reserves	-245,000.00	-134,731.01	-260,000.00	-260,000.00
01-6250-3920	Transfer From Development Ch	0.00	0.00		
01-6250-3990	Gain on Disposal of Tangible C:	0.00	0.00		
Total Revenue		-342,700.00	-268,090.69	-367,000.00	-367,000.00
Expense					
01-6250-4005	Advertising	2,500.00	2,414.87	2,500.00	2,500.00
01-6250-4035	Communications	8,000.00	6,005.30	8,000.00	8,000.00
01-6250-4040	Computer Support	15,000.00	18,166.35	15,000.00	15,000.00
01-6250-4070	Equipment Rental	6,000.00	5,530.94	6,000.00	6,000.00
01-6250-4090	Fees - Legal	2,500.00	4,092.85	4,500.00	4,500.00
01-6250-4100	Fees - Professional	6,000.00	4,219.50	7,500.00	7,500.00
01-6250-4110	Fleet	20,000.00	20,316.46	20,000.00	20,000.00
01-6250-4120	Garbage Collection	16,000.00	13,523.75	12,000.00	12,000.00
01-6250-4165	Insurance	57,056.00	57,055.62	59,840.00	59,840.00
01-6250-4175	Lease Payments	5,000.00	0.00	5,000.00	5,000.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6250-4220	Memberships and Dues	1,500.00	528.50	1,500.00	1,500.00
01-6250-4235	Mileage	1,200.00	344.40	1,200.00	1,200.00
01-6250-4250	Office Equipment	3,700.00	2,849.13	4,200.00	4,200.00
01-6250-4270	Plant Materials/Tree Planting	7,500.00	1,606.11	7,000.00	7,000.00
01-6250-4287	Programming	0.00	0.00		
01-6250-4310	Repairs & Maint - Equipment	21,000.00	10,995.75	21,000.00	21,000.00
01-6250-4315	Repairs & Maint - Playground E	11,000.00	5,070.00	11,000.00	11,000.00
01-6250-4350	Salaries and Wages	865,638.00	786,413.26	882,030.00	882,030.00
01-6250-4355	Salaries Benefits	258,487.00	240,720.42	264,609.00	264,609.00
01-6250-4405	Seminars and Training	18,000.00	13,322.31	15,000.00	15,000.00
01-6250-4420	Special Events	65,000.00	63,994.35	67,000.00	67,000.00
01-6250-4430	Supplies and Services	35,000.00	30,951.95	35,000.00	35,000.00
01-6250-4450	Telephone	100.00	528.83	500.00	500.00
01-6250-4455	Tree Cutting	10,000.00	7,450.00	10,000.00	10,000.00
01-6250-4460	Uniforms	6,500.00	5,646.08	6,500.00	6,500.00
01-6250-4465	Vehicle Gas & Oil	32,000.00	29,321.88	32,000.00	32,000.00
01-6250-4490	Winter Maintenance	2,600.00	161.50	2,600.00	2,600.00
01-6250-4510	Transfer to Capital Reserve	30,102.00	30,102.00	31,607.00	31,607.00
01-6250-4540	Transfers to Reserves	122,475.00	136,406.00	137,500.00	137,500.00
01-6250-4590	Loss on Disposal of Tangible C:	0.00	0.00		
01-6250-4595	Amortization Expense	0.00	0.00		
01-6250-4599	Indirect Cost Transfer	0.00	0.00		
Total Expense		1,629,858.00	1,497,738.11	1,670,586.00	1,670,586.00
Total 6250 General Parks		1,287,158.00	1,229,647.42	1,303,586.00	1,303,586.00
6252 Lloyd Dyer Park					
Revenue					
01-6252-3600	Rental Income	0.00	0.00		
01-6252-3610	Ball Diamond Rental	-3,200.00	-3,852.50	-3,700.00	-3,700.00
01-6252-3900	Transfer From Reserves	-24,000.00	-16,884.69		
Total Revenue		-27,200.00	-20,737.19	-3,700.00	-3,700.00
Expense					
01-6252-4035	Communications	1,500.00	1,139.40	1,500.00	1,500.00
01-6252-4150	Heating	750.00	448.88	750.00	750.00
01-6252-4160	Hydro	2,500.00	1,984.52	2,500.00	2,500.00
01-6252-4305	Repairs & Maint - Building	4,000.00	2,475.31	4,000.00	4,000.00
01-6252-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6252-4315	Repairs & Maint - Playground E	0.00	0.00		
01-6252-4410	Security Monitoring	525.00	299.40	525.00	525.00
01-6252-4430	Supplies and Services	5,500.00	5,039.41	5,500.00	5,500.00
Total Expense		14,775.00	11,386.92	14,775.00	14,775.00
Total 6252 Lloyd Dyer Park		-12,425.00	-9,350.27	11,075.00	11,075.00
6253 Rockmosa Park					
Revenue					

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6253-3125	Miscellaneous Revenue	0.00	0.00		
01-6253-3150	Grants	0.00	0.00		
01-6253-3500	Donation Revenue	-50,000.00	0.00		
01-6253-3605	Soccer Field Rentals	-22,667.00	-27,494.70	-26,843.00	-26,843.00
01-6253-3610	Ball Diamond Rental	-1,500.00	-1,761.43	-1,600.00	-1,600.00
01-6253-3615	Pavilion Rental	0.00	0.00		
01-6253-3900	Transfer from Reserves	-60,000.00	-54,337.59	-125,000.00	-125,000.00
01-6253-3920	Transfer From Development Ch	0.00	0.00		
Total Revenue		-134,167.00	-83,593.72	-153,443.00	-153,443.00
Expense					
01-6253-4160	Hydro	5,000.00	4,105.68	4,500.00	4,500.00
01-6253-4305	Repairs & Maint - Building	6,000.00	2,801.42	2,500.00	2,500.00
01-6253-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6253-4315	Repairs & Maint - Playground E	1,500.00	0.00	1,500.00	1,500.00
01-6253-4316	Repairs and Maintenance - Splk	15,000.00	14,542.43	15,000.00	15,000.00
01-6253-4410	Security Monitoring	500.00	539.40	500.00	500.00
01-6253-4430	Supplies and Services	24,000.00	20,105.53	24,000.00	24,000.00
01-6253-4463	Utilities	0.00	0.00		
01-6253-4465	Utilities	16,000.00	7,249.32	12,000.00	12,000.00
01-6253-4540	Transfer to Reserves	50,000.00	0.00		
01-6253-4580	Miscellaneous Expense	0.00	57,116.98		
Total Expense		118,000.00	106,460.76	60,000.00	60,000.00
Total 6253 Rockmosa Park		-16,167.00	22,867.04	-93,443.00	-93,443.00
6256 Eden Mills Park					
Revenue					
01-6256-3605	Soccer Field Rental	0.00	-2,200.00	-2,000.00	-2,000.00
01-6256-3610	Ball Diamond Rentals	0.00	0.00		
01-6256-3900	Transfer from Reserves	0.00	0.00	-15,000.00	-15,000.00
Total Revenue		0.00	-2,200.00	-17,000.00	-17,000.00
Expense					
01-6256-4160	Hydro	1,000.00	632.16	1,000.00	1,000.00
01-6256-4305	Repairs & Maint - Building	0.00	0.00		
01-6256-4315	Repairs & Maint - Playground E	600.00	0.00	600.00	600.00
01-6256-4430	Supplies and Services	2,500.00	688.00	2,500.00	2,500.00
Total Expense		4,100.00	1,320.16	4,100.00	4,100.00
Total 6256 Eden Mills Park		4,100.00	-879.84	-12,900.00	-12,900.00
6257 Marden Park					
Revenue					
01-6257-3125	Miscellaneous Revenue	0.00	0.00		
01-6257-3150	Grants	0.00	0.00		
01-6257-3500	Donation Revenue	0.00	0.00		
01-6257-3600	Rental Income	0.00	0.00		
01-6257-3610	Ball Diamond Rentals	-6,500.00	-6,628.74	-7,200.00	-7,200.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6257-3615	Pavilion Rental	-7,500.00	-13,563.81	-8,000.00	-8,000.00
01-6257-3620	Outdoor Field Rental Income	-16,000.00	-28,130.71	-20,000.00	-20,000.00
01-6257-3625	Office Rental Income	0.00	0.00		
01-6257-3630	Track Revenue	0.00	0.00		
01-6257-3640	Programming	0.00	0.00		
01-6257-3900	Transfer from Reserves	0.00	0.00	-290,000.00	-290,000.00
01-6257-3910	Transfer from Park in Lieu	0.00	0.00		
01-6257-3920	Transfer from Development Charge	0.00	0.00		
Total Revenue		-30,000.00	-48,323.26	-325,200.00	-325,200.00
Expense					
01-6257-4005	Advertising	0.00	0.00		
01-6257-4035	Communications	0.00	0.00		
01-6257-4045	Debt Payments	0.00	0.00		
01-6257-4150	Heating	3,000.00	1,329.31	2,000.00	2,000.00
01-6257-4160	Hydro	2,900.00	2,623.85	2,900.00	2,900.00
01-6257-4165	Insurance	0.00	0.00		
01-6257-4287	Programming	0.00	0.00		
01-6257-4305	Repairs & Maint - Building	8,000.00	6,041.52	8,000.00	8,000.00
01-6257-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6257-4315	Repairs & Maint - Playground Equipment	500.00	0.00	500.00	500.00
01-6257-4350	Salaries and Wages	0.00	0.00		
01-6257-4355	Salaries Benefits	0.00	0.00		
01-6257-4410	Security Monitoring	0.00	0.00		
01-6257-4430	Supplies and Services	18,000.00	18,218.17	18,000.00	18,000.00
01-6257-4450	Telephone	0.00	0.00		
01-6257-4475	W/W Treatment	0.00	0.00		
01-6257-4485	Weekly Water Sampling	0.00	869.60	900.00	900.00
01-6257-4540	Transfer to Reserves	5,000.00	5,000.00	5,250.00	5,250.00
Total Expense		37,400.00	34,082.45	37,550.00	37,550.00
Total 6257 Marden Park		7,400.00	-14,240.81	-287,650.00	-287,650.00
6299 Capital Expenditures - P & R Parks					
Expense					
01-6299-9410	Capital - P & R Master Plan	0.00	0.00		
01-6299-9417	Capital - Front Deck Mower Repair	0.00	0.00		
01-6299-9419	Capital - Turf Aerator	0.00	0.00		
01-6299-9434	Capital - Ball Diamond Infield Maintenance	0.00	0.00		
01-6299-9436	Capital - Rockmosa Play Structure	65,000.00	69,321.83		
01-6299-9442	Capital - Panel Van	0.00	0.00		
01-6299-9474	Capital - Rockwood Banners	0.00	0.00		
01-6299-9477	Capital - Rockmosa Park Development	40,000.00	15,668.92		
01-6299-9485	Capital - Wide Area Mower	0.00	0.00		
01-6299-9486	Capital - Pick-Up Truck	0.00	0.00		
01-6299-9488	Capital - Marden Shop Heating	0.00	0.00		
01-6299-9489	Capital - Survey Parkinson Cemetery	0.00	0.00		
01-6299-9490	Capital - James Lynch Play Structure	0.00	0.00		
01-6299-9491	Capital - LED Light Retrofit Road	0.00	0.00		
01-6299-9492	Capital - Recreation Software	0.00	0.00		
01-6299-9493	Capital - Ball Diamond In-fielder	0.00	0.00		
01-6299-9494	Capital - Shade Shelter - Cross	0.00	0.00		
01-6299-9495	Capital - Rockmosa Public Access	0.00	0.00		
01-6299-9496	Capital - Valentino Play Structure	0.00	0.00		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6299-9497	Capital - Replacement 72" Mow	40,000.00	34,663.99		
01-6299-9498	Capital - Board Walk Marden Pk	0.00	0.00		
01-6299-9499	Capital - Marden Light Pole Upc	0.00	0.00		
01-6299-9500	Capital - Truck Bed Salter	0.00	0.00		
01-6299-9501	Capital - Picnic Tables & Waste	0.00	0.00		
01-6299-9502	Capital - Lloyd Dyer Washroom:	0.00	0.00		
01-6299-9503	Capital - Line Painter	0.00	0.00		
01-6299-9504	Capital - Cross Creek Play Stru	0.00	0.00		
01-6299-9505	Capital - Rockmosa Park, Trail,	0.00	0.00		
01-6299-9506	Capital - Lloyd Dyer Shop Buildi	0.00	0.00		
01-6299-9507	Capital - Valentino Park Catch E	25,000.00	12,441.73		
01-6299-9508	Capital - Rockmosa Skatepark -	0.00	0.00		
01-6299-9509	Capital - Digital Community Mes	0.00	0.00		
01-6299-9510	Capital - WIFI Enabled Building	0.00	0.00		
01-6299-9511	Capital - Tablets for Field Use	0.00	0.00		
01-6299-9512	Capital - Multi Purpose Sports C	0.00	0.00		
01-6299-9513	Capital - Shuffleboard Court - R	0.00	0.00		
01-6299-9514	Capital - Rockmosa Public Was	0.00	0.00		
01-6299-9515	Capital - Facility Condition Asse	75,000.00	83,462.76		
01-6299-9516	Capital - Marden Park Culvert R	0.00	0.00		
01-6299-9517	Capital - Park Furnishing	15,000.00	13,058.55		
01-6299-9518	Capital - Trailer Replacement	0.00	0.00		
01-6299-9519	Capital - Rockmosa Park Irrigati	20,000.00	0.00		
01-6299-9520	Capital - Lloyd Dyer Workshop I	20,000.00	14,368.00		
01-6299-9521	Capital - Lloyd Dyer Park Preca	0.00	0.00		
01-6299-9522	Capital - Lloyd Dyer Workshop :	4,000.00	3,384.69		
01-6299-9523	Capital - Facility AED Defibrillat	9,000.00	7,405.84		
01-6299-9524	Capital - Compact Tractor Repl:	0.00	0.00	110,000.00	110,000.00
01-6299-9525	Capital - Rockmosa Tot Lot Play	0.00	0.00	125,000.00	125,000.00
01-6299-9526	Capital - Marden Park Volleybal	0.00	0.00	250,000.00	250,000.00
01-6299-9527	Capital - Marden Park Disc Golf	0.00	0.00	40,000.00	40,000.00
01-6299-9528	Capital - Cross Creek Park Mult	0.00	0.00	75,000.00	75,000.00
01-6299-9529	Capital - David Masson Park Mt	0.00	0.00	75,000.00	75,000.00
01-6299-9530	Capital - Eden Mills Park Gaga	0.00	0.00	15,000.00	15,000.00
01-6299-9999	Capital	16,000.00	0.00		
Total Expense		329,000.00	253,776.31	690,000.00	690,000.00
Total 6299 Capital Expenditures - P & R Parks		329,000.00	253,776.31	690,000.00	690,000.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-6101	Rockwood Town Hall	-8,424.00	-10,062.66	-6,107.00	-6,107.00
01-6103	Rockmosa	19,600.00	3,962.00	38,629.00	38,629.00
01-6104	Eden Mills Community Centre	2,212.00	2,211.90	2,320.00	2,320.00
01-6105	Marden Community Centre	-2,721.00	-31,914.00	6,727.00	6,727.00
01-6106	Marden Park House	-5,032.00	-7,331.73	-19,722.00	-19,722.00
01-6107	Rockwood Cemetery Chapel	740.00	-297.33	3,871.00	3,871.00
01-6108	Rockwood Library/Older Adult Centre	-2,260.00	-26,968.99	-2,266.00	-2,266.00
01-6120	Capital Expenditures - P & R Buildings	0.00	0.00		
01-6157	Royal Distributing Athletic Performance Centre	29,870.00	-131,535.13	-15,676.00	-15,676.00
01-6199	Capital Expenditures - P & R Buildings	60,000.00	18,412.29	121,000.00	121,000.00
01-6250	General Parks	1,287,158.00	1,229,647.42	1,303,586.00	1,303,586.00
01-6252	Lloyd Dyer Park	-12,425.00	-9,350.27	11,075.00	11,075.00
01-6253	Rockmosa Park	-16,167.00	22,867.04	-93,443.00	-93,443.00
01-6256	Eden Mills Park	4,100.00	-879.84	-12,900.00	-12,900.00
01-6257	Marden Park	7,400.00	-14,240.81	-287,650.00	-287,650.00
01-6299	Capital Expenditures - P & R Parks	329,000.00	253,776.31	690,000.00	690,000.00
Total Revenues:		-1,310,559.00	-1,390,851.09	-1,805,080.00	-1,805,080.00
Total Expenses:		3,003,610.00	2,689,147.29	3,544,524.00	3,544,524.00
Report Net:		1,693,051.00	1,298,296.20	1,739,444.00	1,739,444.00

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Summary
2025 Budget**

Department: Parks and Recreation	Source of Financing					
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Reserves	Revenue	Other
Buildings						
RDAPC: Wastewater Treatment Control Panel 01-6199-9062	\$ 30,000.00			\$ 30,000.00		
Rockmosa Community Centre: Grading and Drainage Repairs 01-6199-9066	\$ 25,000.00			\$ 25,000.00		
Marden Park House: Window and Window Well Replacement 01-6199-9067	\$ 15,000.00			\$ 15,000.00		
RDAPC: Turf Replacement (Year 1 of 2) 01-6199-9068	\$ 51,000.00	\$ 25,500.00		\$ 25,500.00		
Total Capital - Buildings	\$ 121,000.00	\$ 25,500.00	\$ -	\$ 95,500.00	\$ -	\$ -
General Parks and Recreation						
Equipment Replacement: Compact Tractor 01-6299-9524	\$ 110,000.00			\$ 110,000.00		
Rockmosa Park: Tot Lot Play Structure 01-6299-9525	\$ 125,000.00			\$ 125,000.00		
Marden Park: Volleyball Court 01-6299-9526	\$ 250,000.00			\$ 250,000.00		
Marden Park: Disc Golf Course 01-6299-9527	\$ 40,000.00			\$ 40,000.00		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Summary
2025 Budget**

Department: Parks and Recreation	Source of Financing					
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Reserves	Revenue	Other
Cross Creek Park: Multi-Use Court 01-6299-9528	\$ 75,000.00			\$ 75,000.00		
David Masson Park: Multi-Use Court 01-6299-9529	\$ 75,000.00			\$ 75,000.00		
Eden Mills Park: Gaga Ball Pit 01-6299-9530	\$ 15,000.00			\$ 15,000.00		
Total Capital - General Parks and Recreation	\$ 690,000.00	\$ -	\$ -	\$ 690,000.00	\$ -	\$ -
Total	\$ 811,000.00	\$ 25,500.00	\$ -	\$ 785,500.00	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

Carryover Item

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	RDAPC Wastewater Treatment Control Panel				
Project Category:	Building Improvements	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-6199-9062			
Project Description:	Replacement of existing wastewater control panel				
Project Justification:	This project is a carryover item from the 2023 budget. The existing wastewater control panel is at the end of its useful life and we have been informed by the manufacturer that should a service issue or a requirement for replacement parts arise, they will no longer be able to support the system.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 30,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer					Ian Roger
Submitted By					Department Head
Updated November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

Carryover Item

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Rockmosa Community Centre Grading and Drainage Repairs				
Project Category:	Building Improvements	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-6199-9066			
Project Description:	Correct grading and drainage issues which are allowing water to enter the basement of the Rockmosa Community Centre				
Project Justification:	This is a carryover item from the 2024 budget. There are signs of moisture in the Rockmosa Community Centre basement. This project is to correct grading issues on the north side of building to prevent water from entering. It will include removal of asphalt, installation of concrete curbing, the addition of a concrete pad under the back stairway, and some repairs to the accessible ramp.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 25,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 25,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer Submitted By			Ian Roger Department Head		
Updated November 2024 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Marden Park House Window and Window Well Replacement				
Project Category:	Building Improvements	Asset ID:			
Project Department Priority:	Medium	G.L. Acct: 01-6199-9067			
Project Description:	Replacement of three windows and window wells in the basement of the Marden Park House				
Project Justification:	This project will update the windows in the basement and address some cracking window wells, directly aligning with the recommendations from the building condition assessment completed in 2024. Upgrading the windows will not only improve energy efficiency but also contribute to the overall aesthetic and comfort of the building.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 15,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 15,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer Submitted By					Ian Roger Department Head
November 2024 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	RDAPC Turf Replacement				
Project Category:	Life Cycle Replacement	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-6199-9068			
Project Description:	Year one of a two-year project that will include the design, tendering, and awarding the contractor for the replacement of the indoor synthetic sports turf at the RDAPC				
Project Justification:	The turf installed during the original construction of the RDAPC in 2010 is nearing the end of its useful lifespan. In 2024, staff engaged third-party consultants to conduct a thorough field evaluation, including ground surfacing impact testing. Based on their findings, we are proposing a field replacement in 2026. A grant application has been submitted to cover 50% of the replacement expenses, and we are currently awaiting the outcome of that application.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 51,000.00	\$ 457,600.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 51,000.00	\$ 457,600.00	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 25,500.00	\$ 228,800.00			
Taxation					
Grants	\$ 25,500.00	\$ 228,800.00			
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 51,000.00	\$ 457,600.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer Submitted By			Ian Roger Department Head		
November 2024 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Fleet Equipment Replacement: Compact Tractor				
Project Category:	Life Cycle Replacement	Asset ID:			
Project Department Priority:	High	G.L. Acct: 01-6299-9524			
Project Description:	Life cycle replacement of a 48 horsepower compact loader tractor				
Project Justification:	Unit 351 is a 2004 compact loader with backhoe that has reached the end of its useful life. Compact tractors have a 15 year replacement cycle per Township Vehicle Policy. With extra care and good maintenance practices we were able to extend its life an extra 5 years; however, the tractor is starting to experience increased needs for repairs, common with its age.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 110,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 110,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer Submitted By					Ian Roger Department Head
November 2024 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Rockmosa Park Tot Lot and Swing Playstructure				
Project Category:	Park Improvements	Asset ID:			
Project Department Priority:	Medium	G.L. Acct: 01-6299-9525			
Project Description:	Design, purchase, and installation of a tot lot play structure within Rockmosa Park				
Project Justification:	This project will assist in the design of an inclusive playground addition at Rockmosa Park. It aligns with Recommendation #10 in the Parks and Recreation Master Plan and aims to minimize the current age gap within the park's offerings. By creating an inclusive space, we can ensure that children of all abilities and ages have access to play opportunities, fostering a sense of community and belonging. This initiative will enhance the park's appeal and promote active, engaged play for all families.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 125,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 125,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer					Ian Roger
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Marden Park Volleyball Court				
Project Category:	Park Improvements	Asset ID:			
Project Department Priority:	Medium	G.L. Acct: 01-6299-9526			
Project Description:	Addition of six volleyball courts within Marden Park with an update to the Marden Park Master Plan Concept				
Project Justification:	The addition of beach volleyball courts in Marden Park, as outlined in Recommendation #43 of the Parks and Recreation Master Plan, is an exciting opportunity to enhance recreational offerings in our rural area. Strong interest from a specific user group in renting the courts indicates a promising demand, while making the remaining time slots available to the public and other user groups to ensure broad accessibility.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 225,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 25,000.00				
Total	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 250,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:	2000				
Jeff Myer					Ian Roger
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Marden Park Disc Golf Course				
Project Category:	Park Improvements	Asset ID:			
Project Department Priority:	Low	G.L. Acct: 01-6299-9527			
Project Description:	Construction of an 18-hole disc golf course in Marden Park				
Project Justification:	This project aims to enhance our community by introducing an 18-hole disc golf course at Marden Park, providing an inclusive recreational activity that welcomes individuals of all ages and skill levels. We have an enthusiastic user group ready to contribute by donating baskets and partnering with the Township. The course would create opportunities to host tournaments and be another added feature to draw people into the park.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 40,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 40,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:	1000				
Jeff Myer					Ian Roger
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Cross Creek Park Multi-Use Court				
Project Category:	Park Improvements	Asset ID:			
Project Department Priority:	Low	G.L. Acct: 01-6299-9528			
Project Description:	Installation of a multi-use sport court within Cross Creek Park				
Project Justification:	At the request of the local ward councillor, this exciting new project will introduce a versatile, multi-seasonal feature to the park. During the winter months, the space will serve as a foundation for an ice rink, offering a perfect setting for ice skating and hockey. In the warmer months, the same area will transform into a vibrant court for pickleball, ball hockey, and basketball. This addition will not only maximize the park's usability year-round but also strengthen the sense of community by providing diverse recreational opportunities.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 75,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 75,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer					Ian Roger
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	David Masson Park Multi-Use Court				
Project Category:	Park Improvements	Asset ID:			
Project Department Priority:	Low	G.L. Acct: 01-6299-9529			
Project Description:	Installation of a multi-use sport court within David Masson Park				
Project Justification:	Inspired by a request from the local ward councillor, this project will bring a new, multifunctional amenity to the park, designed to serve the community through every season. In the winter, the area will become a dedicated ice rink, offering a space for ice skating and hockey. In the summer, the rink will give way to a versatile sports court, where residents can enjoy pickleball, basketball, and ball hockey.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 75,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 75,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer					Ian Roger
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Project Name:	Eden Mills Park Gaga Ball Pit				
Project Category:	Park Improvements	Asset ID:			
Project Department Priority:	Low	G.L. Acct: 01-6299-9530			
Project Description:	Purchase and installation of a gaga ball pit within Eden Mills Park				
Project Justification:	At the request of the ward councillor, this project aims to introduce a new gaga ball court to the park. Gaga ball, a fast-paced variation of dodgeball played in a fenced-in area called a gaga pit, has become increasingly popular for its inclusivity and appeal to all age groups. By adding a gaga pit, the park will offer an exciting new space for active play, foster social interaction, and provide youth with an engaging, positive recreational option. Moreover, this addition presents a cost-effective way to enhance the community's recreational facilities, with minimal installation and maintenance costs.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 15,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 15,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Jeff Myer					Ian Roger
Submitted By					Department Head
November 2024					
Date Prepared					Reviewed by Director of Finance

DEPARTMENT: Planning

CORE SERVICES:

- Responsible for the preparation of recommendations to Council regarding proposed amendments to the Township's land use planning documents
- Prepares planning documents to implement Council's decisions on applications
- Administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the by-law including setbacks, lot coverage, and parking requirements
- Oversees and coordinates processing and management of development applications and preparation of comprehensive reports and recommendations to Council
- Oversees preparation of draft plans of subdivision conditions, subdivision, servicing, and site plan agreements
- Prepares recommendations to the Committee of Adjustment on applications for consents and minor variances
- Prepares and manages long term and special projects relating to issues that may affect land use planning and development, source water protection, environmental protection, and other matters that affect the future form and development of the Township
- Receives and responds to public inquiries regarding land use planning
- Works closely with the County of Wellington to facilitate the processing of consent applications
- Coordinates and develops the Township's Geographic Information System (GIS) applications ensuring data sets are up to date and accurate:
 - Provides custom mapping services including maintaining the drawing repository
 - Creates custom application to provide Township wide departmental support in the consumption of GIS data and services
- Prepares submissions to the Ontario Land Tribunal where an appeal is received
- Implements the provisions of the Planning Act and other provincial policies
- Application of the County of Wellington's Official Plan in coordination with the County of Wellington Planners
- Processing of Telecommunication Tower Application in accordance with the Radiocommunications Act and other federal legislation and policies
- Review of Requests for Legal Non-Conforming status in collaboration with the Township Legal Consultant
- Research and provide comment on municipal By-laws or other Township matters where related to land use matters.

BUDGET HIGHLIGHTS:

OPERATING BUDGET:

- The Township contracts planning services, as required, from the County of Wellington

**TOWNSHIP OF GUELPH/ERAMOSA
2025 Budget Change Summary**

Planning and Development	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 24,000.00	\$ 41,500.00	\$ 17,500.00
Taxation - Other	\$ 4,103.00	\$ 4,103.00	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 250.00	\$ 250.00	\$ -
Grants	\$ 27,500.00	\$ 25,000.00	\$ (2,500.00)
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ 50,000.00	\$ 50,000.00
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 55,853.00	\$ 120,853.00	\$ 65,000.00
Expenditures			
Operating Costs	\$ 61,805.00	\$ 68,185.00	\$ 6,380.00
Debt Charges (Principal and Interest)	\$ 4,103.00	\$ 4,103.00	\$ -
Salaries and Benefits	\$ 132,543.00	\$ 141,825.00	\$ 9,282.00
Transfers To Reserves	\$ 3,000.00	\$ 3,000.00	\$ -
Total Expenditures	\$ 201,451.00	\$ 217,113.00	\$ 15,662.00
Capital Expenditures	\$ -	\$ 50,000.00	\$ 50,000.00
Total Operating and Capital Expenditures	\$ 201,451.00	\$ 267,113.00	\$ 65,662.00
Net Revenue Less Expenditure	\$ 145,598.00	\$ 146,260.00	\$ 662.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
7100 Committee of Adjustment					
Revenue					
01-7100-3700	Minor Variance Fees	-12,000.00	-13,339.00	-14,000.00	-14,000.00
Total Revenue		-12,000.00	-13,339.00	-14,000.00	-14,000.00
Expense					
01-7100-4005	Advertising	4,800.00	5,183.59	5,200.00	5,200.00
01-7100-4090	Fees - Legal	500.00	0.00	500.00	500.00
01-7100-4095	Fees - Planning	2,880.00	3,210.00	3,300.00	3,300.00
01-7100-4220	Memberships and Dues	150.00	600.00	600.00	600.00
01-7100-4235	Mileage	0.00	0.00		
01-7100-4285	Postage & Shipping	0.00	0.00		
01-7100-4350	Salaries and Wages	1,500.00	600.00	1,500.00	1,500.00
01-7100-4355	Salaries Benefits	150.00	46.08	150.00	150.00
01-7100-4405	Seminars and Training	500.00	0.00	500.00	500.00
01-7100-4430	Supplies and Services	0.00	0.00		
01-7100-4599	Indirect Costs Transfer	250.00	250.00	255.00	255.00
Total Expense		10,730.00	9,889.67	12,005.00	12,005.00
Total 7100 Committee of Adjustment		-1,270.00	-3,449.33	-1,995.00	-1,995.00
7200 Planning					
Revenue					
01-7200-3120	Administration Charges	-12,000.00	-54,475.00	-27,500.00	-27,500.00
01-7200-3125	Miscellaneous Revenue	0.00	-1,710.00		
Total Revenue		-12,000.00	-56,185.00	-27,500.00	-27,500.00
Expense					
01-7200-4005	Advertising	500.00	3,763.43	2,200.00	2,200.00
01-7200-4040	Computer Support	1,000.00	881.38	1,000.00	1,000.00
01-7200-4080	Fees - Engineering	500.00	0.00	500.00	500.00
01-7200-4090	Fees - Legal	5,000.00	3,935.50	5,000.00	5,000.00
01-7200-4095	Fees - Planning	5,000.00	5,190.00	5,000.00	5,000.00
01-7200-4235	Mileage	100.00	0.00	100.00	100.00
01-7200-4285	Postage & Shipping	200.00	0.00		
01-7200-4350	Salaries and Wages	95,991.00	100,334.85	103,125.00	103,125.00
01-7200-4355	Salaries Benefits	32,552.00	34,027.54	34,700.00	34,700.00
01-7200-4405	Seminars and Training	1,000.00	0.00	1,000.00	1,000.00
01-7200-4430	Supplies and Services	1,500.00	2,908.97	3,000.00	3,000.00
01-7200-4450	Telephone	200.00	134.51	200.00	200.00
01-7200-4599	Indirect Costs Transfer	7,075.00	7,075.00	7,180.00	7,180.00
Total Expense		150,618.00	158,251.18	163,005.00	163,005.00
Total 7200 Planning		138,618.00	102,066.18	135,505.00	135,505.00
7220 Capital Expenditures - Planning					

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Expense					
01-7220-9954	Capital - DAAP User Fee Revie	0.00	0.00		
01-7220-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00		
Total 7220 Capital Expenditures - Planning		0.00	0.00		
7300 Tile Drainage					
Revenue					
01-7300-3705	Tax Revenue Tile Drainage Det	-4,103.00	-4,103.21	-4,103.00	-4,103.00
01-7300-3710	Drainage Superintendent Grant	-2,500.00	0.00		
Total Revenue		-6,603.00	-4,103.21	-4,103.00	-4,103.00
Expense					
01-7300-4045	Debenture Payments	4,103.00	4,103.21	4,103.00	4,103.00
01-7300-4235	Mileage	500.00	0.00	500.00	500.00
01-7300-4350	Salaries and Wages	4,000.00	0.00	4,000.00	4,000.00
Total Expense		8,603.00	4,103.21	8,603.00	8,603.00
Total 7300 Tile Drainage		2,000.00	0.00	4,500.00	4,500.00
7400 Heritage Committee					
Revenue					
01-7400-3125	Miscellaneous Revenue	-250.00	0.00	-250.00	-250.00
Total Revenue		-250.00	0.00	-250.00	-250.00
Expense					
01-7400-4220	Memberships and Dues	0.00	0.00		
01-7400-4235	Mileage	0.00	0.00		
01-7400-4255	Open Houses	0.00	0.00		
01-7400-4275	Plaquin & Research	0.00	0.00		
01-7400-4430	Supplies and Services	2,000.00	418.64	2,000.00	2,000.00
01-7400-4540	Transfer to Reserves	3,000.00	3,000.00	3,000.00	3,000.00
Total Expense		5,000.00	3,418.64	5,000.00	5,000.00
Total 7400 Heritage Committee		4,750.00	3,418.64	4,750.00	4,750.00
7500 Economic Development					
Revenue					
01-7500-3150	Grants	-25,000.00	-25,000.00	-25,000.00	-25,000.00
01-7500-3900	Transfer from Reserves	0.00	0.00	-50,000.00	-50,000.00
Total Revenue		-25,000.00	-25,000.00	-75,000.00	-75,000.00
Expense					
01-7500-4005	Advertising	500.00	0.00	500.00	500.00
01-7500-4100	Fees - Professional Other	0.00	0.00		

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-7500-4130	Grant Funding - CIP	25,000.00	0.00	25,000.00	25,000.00
01-7500-4220	Memberships and Dues	0.00	0.00		
01-7500-4235	Mileage	0.00	0.00		
01-7500-4405	Seminars and Training	500.00	0.00	500.00	500.00
01-7500-4430	Supplies and Services	500.00	2,180.21	2,500.00	2,500.00
01-7500-4540	Transfer to Reserves	0.00	0.00		
Total Expense		26,500.00	2,180.21	28,500.00	28,500.00
Total 7500 Economic Development		1,500.00	-22,819.79	-46,500.00	-46,500.00
7520 Capital Expenditures - Economic Development					
Expense					
01-7520-6000	Capital - Gateway Entry Signs	0.00	0.00	50,000.00	50,000.00
01-7520-9999	Capital	0.00	0.00		
Total Expense		0.00	0.00	50,000.00	50,000.00
Total 7520 Capital Expenditures - Economic Development		0.00	0.00	50,000.00	50,000.00

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-7100	Committee of Adjustment	-1,270.00	-3,449.33	-1,995.00	-1,995.00
01-7200	Planning	138,618.00	102,066.18	135,505.00	135,505.00
01-7220	Capital Expenditures - Planning	0.00	0.00		
01-7300	Tile Drainage	2,000.00	0.00	4,500.00	4,500.00
01-7400	Heritage Committee	4,750.00	3,418.64	4,750.00	4,750.00
01-7500	Economic Development	1,500.00	-22,819.79	-46,500.00	-46,500.00
01-7520	Capital Expenditures - Economic Development	0.00	0.00	50,000.00	50,000.00
Total Revenues:		-55,853.00	-98,627.21	-120,853.00	-120,853.00
Total Expenses:		201,451.00	177,842.91	267,113.00	267,113.00
Report Net:		145,598.00	79,215.70	146,260.00	146,260.00

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Summary
2025 Budget**

Department: Economic Development	Source of Financing						
2025 Capital Expenditures	Total Cost	Grants	Development Charges	Reserves	Revenue	Debenture	Other
Rockwood Gateway Entry Signs 01-7520-6000	\$ 50,000.00			\$ 50,000.00			
Total	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2025 Budget**

CAPITAL PROJECT DETAILS					
Department:	Economic Development				
Project Name:	Rockwood Gateway Entry Signs				
Project Category:	Entry Signage	Asset ID:			
Project Department Priority:	Medium	G.L. Acct: 01-7520-6000			
Project Description:	Erection of three new Rockwood gateway signs				
Project Justification:	<p>Requested by Councillor Bouwmeester, investing in three new gateway signs for Rockwood will provide a welcoming and positive first impression to visitors and residents, supporting the community's identity, pride, and economic vitality. These signs will serve as landmarks that enhance Rockwood's appeal, reinforcing it as a vibrant, inviting destination.</p> <p>Please refer to the following page for full justification.</p>				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2025	2026	2027	2028	2029
Capital Purchases	\$ 50,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Funding	2025	2026	2027	2028	2029
Transfer from Reserve	\$ 50,000.00				
Taxation					
Grants					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2025				
New Operating Costs Per Year:					
Amanda Knight Submitted By			Ian Roger Department Head		
November 2024 Date Prepared			Reviewed by Director of Finance		

PROJECT JUSTIFICATION

Community and Economic Benefits

- 1. Enhanced Community Identity and Pride:** The gateway signs will symbolize Rockwood's unique charm and identity, creating a sense of arrival that strengthens local pride. An attractive, well-designed sign conveys that Rockwood values its heritage and community spirit, fostering a stronger connection for both residents and visitors alike.
- 2. Boost to Local Businesses and Tourism:** Clear, inviting signage at entry points encourages travelers to stop, explore, and discover the local businesses and attractions that make Rockwood a special place. By drawing more visitors into Rockwood, these signs contribute to increased foot traffic for local shops, restaurants, and services, positively impacting the local economy. Gateway signs are proven tools for tourism, enticing passersby to visit and experience what Rockwood has to offer.
- 3. Wayfinding and Accessibility:** Beyond aesthetic appeal, gateway signs serve as practical wayfinding markers. For new residents, tourists, and daily commuters, clear signage offers easy navigation, helping people find their way into Rockwood's centre and encouraging exploration. By fostering a sense of welcome and orientation, the signs make Rockwood more accessible and visitor-friendly.
- 4. Safety and Compliance:** Modern gateway signage can incorporate reflective materials and high-quality design to ensure visibility and compliance with roadway safety standards. Safe, readable signage minimizes distractions for drivers and pedestrians, ensuring that Rockwood's entrances are both aesthetically pleasing and safe.
- 5. Long-Term Investment:** Well-designed and durable, these new signs will offer the Township a lasting, low-maintenance asset. Quality gateway signage is a valuable investment that serves as a sustainable way to showcase Rockwood's identity and appeal well into the future.

Conclusion

In summary, new gateway signs for Rockwood will make a lasting impact by supporting community pride, enhancing local business visibility, and promoting Rockwood as a welcoming destination. These signs will not only improve Rockwood's visual appeal but also contribute to a thriving local economy, benefiting the Township and its residents for years to come.

**TOWNSHIP OF GUELPH/ERAMOSIA
2025 Budget Change Summary**

Rockwood Cemetery	2024	2025 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 36,715.00	\$ 37,500.00	\$ 785.00
Taxation - Other	\$ -		\$ -
Penalty & Interest	\$ -		\$ -
Other (Misc.)	\$ -		\$ -
Grants	\$ -		\$ -
Long Term Debt Financing	\$ -		\$ -
Transfer From Reserves	\$ -		\$ -
Transfer From Development Charges	\$ -		\$ -
Total Revenue	\$ 36,715.00	\$ 37,500.00	\$ 785.00
Expenditures			
Operating Costs	\$ 36,715.00	\$ 37,500.00	\$ 785.00
Debt Charges (Principal and Interest)	\$ -		\$ -
Salaries and Benefits	\$ -		\$ -
Transfers To Care & Maintenance	\$ -		\$ -
Total Expenditures	\$ 36,715.00	\$ 37,500.00	\$ 785.00
Capital Expenditures	\$ -	\$ -	\$ -
Total Operating and Capital Expenditures	\$ 36,715.00	\$ 37,500.00	\$ 785.00
Net Revenue Less Expenditure	\$ -	\$ -	\$ -

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
Fund: 01 General					
9100 Cemetery					
Revenue					
01-9100-3110	Interest Income	-2,215.00	-3,080.53	-3,000.00	-3,000.00
01-9100-3125	Miscellaneous Revenue	-4,500.00	-7,944.08	-4,500.00	-4,500.00
01-9100-3500	Donation Revenue	0.00	0.00		
01-9100-3690	Interment Rights - Revenue	-10,000.00	-4,931.00	-10,000.00	-10,000.00
01-9100-3692	Care and Maintenance - Revenue	-10,000.00	-6,431.00	-10,000.00	-10,000.00
01-9100-3694	Interment Fees - Revenue	-10,000.00	-10,046.00	-10,000.00	-10,000.00
01-9100-3696	Interest Income - Care and Mair	0.00	-5,009.81		
Total Revenue		-36,715.00	-37,442.42	-37,500.00	-37,500.00
Expense					
01-9100-4005	Advertising	0.00	0.00		
01-9100-4010	Bank Service Charges	0.00	0.00		
01-9100-4040	Computer Support	1,700.00	1,622.42	1,700.00	1,700.00
01-9100-4045	Debenture Payment	2,700.00	2,700.00	2,700.00	2,700.00
01-9100-4100	Fees - Professional - Other	0.00	0.00		
01-9100-4140	Grounds Maintenance	8,565.00	0.00	11,400.00	11,400.00
01-9100-4165	Insurance	0.00	0.00		
01-9100-4172	Internment Costs	8,500.00	3,611.89	6,500.00	6,500.00
01-9100-4235	Mileage	0.00	0.00		
01-9100-4430	Supplies and Services	2,500.00	1,439.69	2,500.00	2,500.00
01-9100-4540	Transfer to Reserves	0.00	0.00		
01-9100-4570	Transfer to Perpetual Care	10,000.00	0.00	10,000.00	10,000.00
01-9100-4599	Indirect Costs Transfer	2,750.00	0.00	2,700.00	2,700.00
Total Expense		36,715.00	9,374.00	37,500.00	37,500.00
Total 9100 Cemetery		0.00	-28,068.42		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2024 Total Budget	2024 Actual	Proposed Budget	Final Budget
01-9100	Cemetery	0.00	-28,068.42		
Total Revenues:		-36,715.00	-37,442.42	-37,500.00	-37,500.00
Total Expenses:		36,715.00	9,374.00	37,500.00	37,500.00
Report Net:		0.00	-28,068.42		

TOWNSHIP OF GUELPH/ERAMOSIA
Schedule of 2025 Proposed
Reserves and Reserve Funds

	Balance January 01, 2025	Transfer To Reserves	Transfer From Reserves	Balance December 31, 2025
General Administration	\$ 458,423	\$ 115,000	\$ 112,500	\$ 460,923
Protection to Persons and Property	\$ 639,834	\$ 425,900	\$ 171,334	\$ 894,400
Transportation Services	\$ 1,865,766	\$ 943,000	\$ 1,601,400	\$ 1,207,366
Parks and Recreation	\$ 1,018,538	\$ 347,473	\$ 235,500	\$ 1,130,511
Environmental Services	\$ 6,158,984	\$ 984,692	\$ 1,487,558	\$ 5,656,118
Heritage	\$ 6,000	\$ 3,000		\$ 9,000
Economic Development	\$ 157,252	\$ -	\$ 50,000	\$ 107,252
Other Reserves and Reserve Funds				
Reserve - Working Fund	\$ 1,536,939	\$ -	\$ 210,000	\$ 1,326,939
Reserve Fund - Rockwood Hydro Fund	\$ 923,713	\$ -	\$ 75,000	\$ 848,713
Reserve Fund - COVID Recovery/Safe Restart	\$ 137,247	\$ -	\$ -	\$ 137,247
Reserve Fund - Modernization Grant	\$ 420,450	\$ -	\$ -	\$ 420,450
Reserve Fund - Dolime	\$ 915,252	\$ -	\$ 365,000	\$ 550,252
Reserve Fund - CCBF (Former Gas Tax)	\$ 297,165	\$ 455,358	\$ -	\$ 752,523
Reserve Fund - OCiF	\$ 339,640	\$ 564,377	\$ 750,000	\$ 154,017
Reserve Fund - Infrastructure Renewal	\$ 657,403	\$ 431,000	\$ 480,000	\$ 608,403
Total Reserves and Reserve Funds	\$ 15,532,606	\$ 4,269,800	\$ 5,538,292	\$ 14,264,114
Development Charges	\$ 1,121,714		\$ 828,423	\$ 293,291